



A Smarter Pathway



MEGA

A SMARTER PATHWAY

Welcome

Thank you for your interest in Macquarie Education Group Australia (MEGA). We are committed to providing quality education to students from all over the world.

Students at MEGA benefit from our qualified team of teaching professionals with real-world, best-practice experience in industry and the global business arena. We offer world-class standards in English language, Accounting, Business, Marketing and Communication, Information Technology, Travel and Tourism Management, Leadership and Management and Social Media Marketing education.

A MEGA education equips students with English language and vocational skills, knowledge and exposure to current business practices and work experience needed to succeed in our competitive world.

Programs at MEGA are state-of-the-art, comprehensive and of high quality and standard, giving students a solid foundation in business techniques, preparing them for their chosen discipline.

Whatever age and ambitions, I am confident that MEGA can help its students achieve their goals and dreams.

Your personal development and welfare are important to us. We look forward to meeting with each student, to discuss how we can complement your background and help you achieve your goals.

Henry Liu

B Com, LLB (UNSW)

Chief Executive Officer / Principal Administrator



Contents

About MEGA	5
Life in Sydney	7
12 reasons why MEGA is a Smarter Pathway	9
MEGA Pathway Partners	10
Smarter Pathway Course Package Options	12

English Courses

English Language Programs	14
English for Academic Purposes (EAP)	15
IELTS Preparation	16
Cambridge English B2 First (FCE)	17
Cambridge English C1 Advanced (CAE)	18
High School Preparation (HSP)	19
Primary School Preparation (PSP)	21
MEGA Study Tour	22

Vocational Courses

Accounting	26
Business	28
Free Career Workshop	31
Marketing and Communication	32
Social Media Marketing	35
Travel and Tourism Management	37
Information Technology	41
Leadership and Management	42
MEGA Internship Program	44
MEGA Student Services	46
Academic Calendar	50
Find Us!	51

We have earned industry-wide reputation for the consistently high quality education we offer.

Fully accredited by the Australian Skills Quality Authority (ASQA) and quality endorsed by the National ELT Accreditation Scheme (NEAS).



#1 RANKED IN AUSTRALIA

School / Centre Recommendation and Country Recommendation Categories
The Australian English Language Barometer Survey, 2019/2020

**One of the best schools
in Australia for overall
international student support.**

(International Student Barometer
survey 2018/2019, organised by
English Australia:
[https://www.englishaustralia.com.au/
documents/item/636](https://www.englishaustralia.com.au/documents/item/636))



Location

MEGA is located in the heart of Sydney CBD, near the Queen Victoria Building (QVB).

Convenient access to public transport, students can readily experience the cafes, restaurants, entertainment venues and shopping that Sydney life offers.

About MEGA

Our steady growth in student enrolments is testimony to our strong educational values and our inclusive ethos.

Our friendly, highly-qualified staff are committed to ensuring your experience at MEGA is both rewarding and memorable.

This practice of putting students first has been recognised as MEGA was ranked number one in many categories in the Australian English Language Barometer Student Survey, 2019/2020.

MEGA offers students from all over the world the opportunity to study a variety of English and vocational courses, including: English Language Programs, IELTS Preparation, Cambridge English B2 First (FCE), Cambridge English C1 Advanced (CAE), High School Preparation (HSP), Primary School Preparation (PSP), English for Academic Purposes (EAP) as well as Accounting, Business, Marketing and Communication, Social Media Marketing, Leadership and Management, Information Technology, and Travel and Tourism Management courses. Our highly qualified teaching staff deliver enjoyable,

rewarding lessons that enrich students' understanding of the English language and Australian culture.

We are also very proud to offer regular excursions and activities, including day trips around Sydney and weekend getaway trips.

For a high quality and richly-rewarding language learning experience, we aim to exceed your expectations at MEGA.

At MEGA every student is valued. Teaching and learning takes place in a supportive, nurturing, student-centred environment with every effort made to cultivate the full potential of each individual.

By meeting educational needs, we can overcome learning barriers, thereby empowering students to meet and exceed their own expectations.

We believe that responding to individual learning styles with a range of teaching strategies provides the most satisfying experience for all.





Life in Sydney

Sydney is one of the most modern, multicultural and exciting cities in the world. Living in Sydney is an excellent way to experience a cosmopolitan society.

Weather

Our mild winter and moderate summer attract tourists from all around the world. You will enjoy the weather all year round.

Work Experience

Subject to the Department of Home Affairs' approval, your student visa allows you to work 48 hours per fortnight during the teaching term and full-time during the school holidays.

MEGA holidays normally coincide with the tourist season, giving you the best chance to meet people, find employment, and to use your growing English language and vocational skills in the real world.

People

Australians are known for their friendliness. Being a migrant society with people from over 100 countries calling Australia their home, you will have the opportunity to enjoy the cultural diversity here.

Convenient Transport

Sydney has a modern public transport system including trains, light rail, buses and ferries. MEGA is a short walk from the bus stops and train stations.

For more information about settling in Sydney, please access MEGA Students' Pre-Arrival Guide on our website: www.mega.edu.au.



**Helping you to achieve
your academic potential**

Enrol for our course today www.mega.edu.au



12 reasons why MEGA is a Smarter Pathway:

1. One of the top Australian education brands
2. Many reputable pathways to Australian universities, private higher education providers, vocational colleges, and high schools
3. Maximum credit exemptions and direct entry into our pathway partners' courses
4. Easier entry requirements
5. Excellent teaching quality
6. Excellent Sydney CBD campus location and modern learning facilities
7. Small classes, focused learning and training
8. Friendly student services
9. Diverse student mix
10. Interactive social events
11. Job placement assistance
12. Affordable course fees with huge overall savings

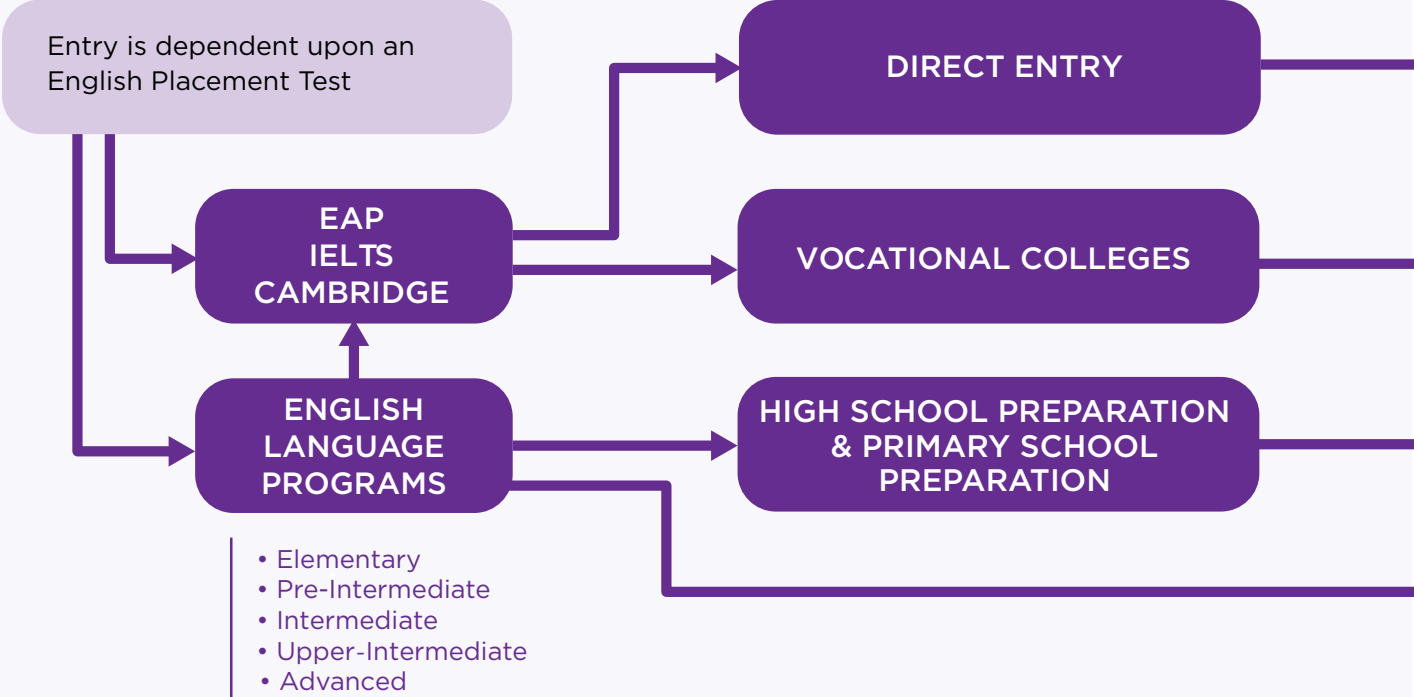


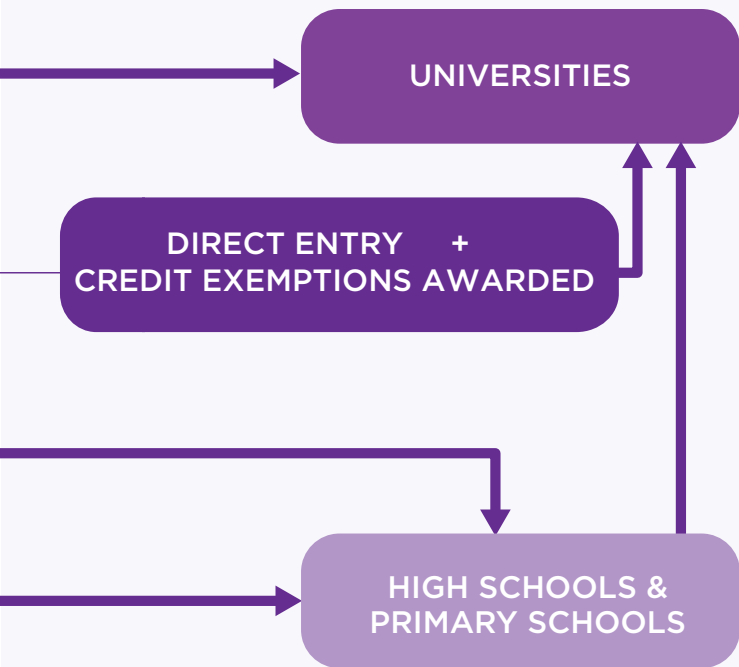
GREAT NATIONALITY MIX

MEGA Pathway Partners

For many of our qualifications, you can access direct entry into reputable Australian universities, private higher education providers, vocational training institutions, and elite high schools under our articulation arrangements.

ENTRY







English courses

- English Language Programs
- English for Academic Purposes (EAP)
- IELTS Preparation
- Cambridge English B2 First (FCE)
- Cambridge English C1 Advanced (CAE)
- High School Preparation (HSP)
- Primary School Preparation (PSP)

English Language Courses Equivalence Table

IELTS Equivalence	4.0	4.5	5.0	5.5	6.0	6.5	7.0+
English Language Programs	Elementary	Pre-Intermediate	Intermediate	Upper-Intermediate	Advanced		
English for Academic Purposes				EAP 1	EAP 2	EAP 3	
IELTS Preparation			IELTS 1		IELTS 2		IELTS 3
Cambridge English B2 First			FCE				
Cambridge English C1 Advanced					CAE		
High School Preparation	HSP 1	HSP 2	HSP 3	HSP 4	HSP 5		

English Language Programs

CRICOS CODE: 059823G

Key Facts

Course length: 1 to 60 weeks (12 weeks per level)

Hours per week:

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Entry requirement: None

Intakes: Every Monday

English Language Programs encompass a combination of these available English levels:

- Elementary
- Pre-intermediate
- Intermediate
- Upper-Intermediate
- Advanced

Why study MEGA's English Language Programs

Flexible timetable
(Morning and Evening classes)

- Start every Monday
- Continuous progress tests
- Great student nationality mix
- Fun student activities
- Variety of Electives to choose from:
 - Survival English: This elective's objective is to improve students' communication skills, focusing on their speaking and listening skills, in different real life situations. Some examples of those real life conversations include booking a hotel room, ordering food in a restaurant, making enquiries for job opportunities, etc.
 - Business English: This elective is designed for students who will embark on business courses or who wants to improve his/her interview skills, cover letter and resume writing skills. Students will also learn technological skills such as PPT presentation and Excel.
 - Australian Culture: Students will learn Australian slangs and get used to Australian accent. This elective will also teach Australian history and geography.
 - Pearson Test of English (PTE): Students will get familiar with the PTE testing system and gain PTE testing skills including: speaking, listening, reading and writing. Students will also participate in regular mock tests.
 - Arts and Music: Students will learn English poems and lyrics. Students will sing together and create poems of their own.

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Review of last week Speaking and Listening activities	English Grammar Using the new grammar structure in writing and speaking	English Grammar How to use the new grammar structure	Weekly Revision
	English Grammar Using the new grammar in speaking	Reading and Listening activities	Writing skills How to write emails/stories/ paragraphs/ essays etc.	Grammar and Vocabulary consolidation
45 minutes lunch				
12.00pm - 2.45pm	Vocabulary Using the new vocabulary in context/real life	Speaking Skills How to survive in Australia Aussie culture and slang	Vocabulary Vocabulary for the topic of the week	Learning from songs/movies

Course outline

- Develop listening, speaking, reading and writing skills
- Practise English in "real-life" situation
- Broaden your vocabulary
- Learn how to apply your grammatical knowledge

English for Academic Purposes (EAP)

CRICOS CODE: 059275G

Key Facts

Course length: 12 to 36 weeks (12 weeks per level)

Levels: 3 levels

- EAP 1
- EAP 2
- EAP 3

Class size: Average 15 / Maximum 18

Enrolment: Fixed intakes

(January, April, June and September)

Entry requirement:

EAP 1: English Placement Test at MEGA or English Language Programs Intermediate level completion or its equivalence

EAP 2: English Placement Test at MEGA or EAP 1 completion or English Language Programs Upper-Intermediate level completion or its equivalence

EAP 3: English Placement Test at MEGA or EAP 2 completion or English Language Programs Advanced level completion or its equivalence

Course Outline

EAP is a preparation course designed for students who wish to be successful at a vocational level or university affiliated with MEGA.

The purpose of the EAP course is to develop independent learning and research skills, cooperative learning, reflective and critical thinking, the use of Information and Communication Technology (ICT) and the growth of students' actual and tacit knowledge.

Course components

- Reading academic texts
- Essay writing skills
- Listening and note-taking for lectures and tutorials
- Academic research skills
- Compiling bibliographies
- Tutorial presentations
- Exam techniques
- Referencing skills
- Critical thinking
- Academic conversation for presenting written and spoken content

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Homework completion Question-answers session Student led discussion on a topic (health/environment, etc.)	Grammar for Academic Purposes Describing graphs and charts Listening to university lectures/Tedtalks etc.	Academic Reading Skills Critical Thinking Academic Vocabulary Phrases and expressions from the reading article	Weekly Revision Practice Test Reading and Listening
	Academic Vocabulary related to the topic being discussed Academic reading and listening activities	Writing Skills How to write an essay How to paraphrase etc.	Presentation Skills How to use PowerPoint in presentations	Grammar and Vocabulary consolidation Group/individual presentations
45 minutes lunch				
12.00pm - 2.45pm	Research, library, computer and independent study skills session	Speaking Skills Debating techniques and practice	Research, library, computer and independent study skills session	Question-answer Session Feedback

IELTS Preparation

CRICOS CODE: 059273K

Key Facts

Course length: 2 to 36 (12 weeks per level)

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18

Entry requirement: English Placement Test at MEGA or English Language Programs Intermediate level completion or its equivalence

Enrolment: Every Monday



Margarita from Chile
IELTS Preparation

"My teachers are amazing. They understood and connected with me well on a personal level. My most memorable experience is meeting classmates from all parts of the world and learning their cultures. I love the cultural diversity here. MEGA has opened doors for me and prepared me well for my future career. Thank you."

The MEGA IELTS Preparation course prepares students for the General and Academic modules of the IELTS test.

Our weekly practice mock tests give students lots of practice and the confidence to take the IELTS test. As a result, we enjoy a very high success rate with over 90% of our students achieving their desired IELTS score.

Course outcomes

At the completion of the course, students will:

- Gain proficiency in reading, speaking, listening, and writing
- Be well-prepared for the IELTS exam

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Test Review Discussion Answer Student problems and queries	IELTS Listening Practice Listening for gist and specific information	IELTS Reading Practice Academic Reading vs General Reading	Practice Test Writing
	IELTS Reading Skills Skimming and scanning skills	Grammar for IELTS Complex grammar structures	Grammar for IELTS Complex grammar structures	Practice Test Listening
	IELTS Writing Skills Idea development	Vocabulary Extension Vocabulary used in certain context	Grammar for IELTS Grammar used in letters	Practice Test Reading
	Speaking Test Tips	Speaking Test Part 1 Short answers	Speaking Test Part 2 Topic and idea progression	Practice Test Speaking
45 minutes lunch				
12.00pm - 2.45pm	Question-answer session Library, online practice and independent study skills session	Question-answer session Library, online practice and independent study skills session	Question-answer session Library, online practice and independent study skills session	Test Feedback

Cambridge English B2 First (FCE)

CRICOS CODE: 070189B

Key Facts

Course length: 10 to 12 weeks

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18

Entry requirement: English Placement Test at MEGA or English Language Programs Upper-Intermediate level completion or its equivalence

Enrolment: Fixed intakes (January, April, June and September)

Cambridge exams

The exams are internationally recognised and useful for students who need to use English in their workplace.

The exam consists of five papers: Reading, Writing, Speaking, Listening and Use of English.

Our course develops and improves skills in all five areas.

Course components

At the completion of this course, students will have:

- An appreciation of the B2 First Cambridge examination structure
- Acquired further examination techniques and strategies
- Enhance their speaking skills
- Enhance their listening skills
- Enhance their reading skills for different genres
- Improved analytical skills for interpreting different genres and writing skills
- Developed a richer vocabulary bank

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
	Work on individual action plans			
9.00am - 11.15am	Core Textbook With focus on Listening and Speaking skills	Core Textbook With focus on Reading	Core Textbook With focus on Listening and Speaking	Core Textbook With focus on Reading and Writing
	Cambridge Listening Skill Taken from ABC, BBC etc.	Cambridge Reading Skill Skimming and Scanning Vocabulary Extension Use vocabulary in context	Grammar Extension English Grammar in Use Using the right grammar structure	Cambridge Writing Skills How to write a review/report/letter etc.
	45 minutes break			
12.00pm - 2.45pm	Speaking Describing pictures	Cambridge writing In-class writing	Cambridge speaking How to speak accurately	Language Activity Understanding native speakers

Cambridge English C1 Advanced (CAE)

CRICOS CODE: 092405F

Key Facts

Course length: 10 to 12 weeks

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18

Entry requirement: English Placement Test at MEGA or English Language Programs Advanced level completion or Cambridge English B2 First (FCE) level completion or its equivalence

Enrolment: Fixed intakes (January, April, June and September)

Cambridge exams

This course prepares students for the Cambridge English C1 Advanced (CAE) examination.

It also provides a progression from the Cambridge English B2 First (FCE) course, which students may have undertaken, to this more rigorous academic English course for students who wish to enrol in university degrees or diploma programs.

Course components

This course prepares students for the Cambridge English C1 Advanced (CAE) examination.

It also provides a progression from the Cambridge English B2 First (FCE), which students may have undertaken, to the more rigorous academic English course for students who wish to enrol in university degrees or diploma programs.

Students in Cambridge English C1 Advanced (CAE) course will develop their English language competence in three phases:

- Extending and consolidating students' grammatical and functional knowledge of English
- Developing examination skills, and
- Undertaking Cambridge English C1 Advanced (CAE) practice tests

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
	Work on individual action plans			
9.00am - 11.15am	Core Textbook With focus on Listening and Speaking skills	Core Textbook With focus on Reading	Core Textbook With focus on Listening and Speaking	Core Textbook With focus on Reading and Writing
	Cambridge Listening Skill Taken from ABC, BBC etc.	Cambridge Reading Skill Skimming and Scanning Vocabulary Extension Use vocabulary in context	Grammar Extension English Grammar in Use Using the right grammar structure	Cambridge Writing Skills How to write a review/report/letter etc.
	45 minutes break			
12.00pm - 2.45pm	Speaking Describing pictures	Cambridge writing In-class writing	Cambridge speaking How to speak accurately	Language Activity Understanding native speakers

High School Preparation (HSP)

CRICOS CODE: 059274J

Key Facts

Course length: 2 to 60 weeks (12 weeks per level)

25 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 12 to 18 years old

Enrolment: Every Monday



Doris from China

High School Preparation
Gained entry to Stella Maris College

"I felt very settled at MEGA. My teachers understood my challenges as an international student and they have always supported me throughout my journey. I came to Australia with little or no English, and now I can read and write well. I have also integrated well into Stella Maris too. Thank you again for everything."

Course components

The High School Preparation (HSP) course prepares students for entry into the Australian high school system. In HSP, students can expect to learn the following topics and subject areas:

- Vocabulary and content relevant to the Australian high school curriculum
- Subject-specific content to prepare students for Years 7-12, including Mathematics, Visual Arts, ESL, History, Geography, Science, etc.
- Academic language necessary to write essays and longer pieces
- Essay writing skills - complex structures, paragraphing, bibliography and referencing skills
- Grammar and useful terminology specific to high school settings
- Extra-curricular activities, including sports and cultural excursions

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Textbook Grammar, Vocabulary	Textbook Reading and speaking	Textbook Listening and Speaking	Textbook Writing
	School subject topics Mathematics	School subject topics Geography	Excursion	School subject topics Visual Arts Poster analysis
Lunch Break 45 Minutes				
12.00pm - 2.45pm	School subject activities Mathematics	School subject activities Geography	School subject activities Visual Arts	Projects cont. Visual Arts Poster designing

Primary School Preparation



At MEGA's Primary School Preparation Program, we provide a safe and caring learning environment, helping each student achieve their full potential.

Primary School Preparation (PSP)

THIS IS NOT A CRICOS COURSE

Key Facts

Course length: 2 to 60 weeks (12 weeks per level)

25 hours face-to-face teaching per week

Class size: Maximum 15 per class

Minimum age: 6 to 12 years old

Enrolment: Every Monday



Ryan from China

Primary School Preparation
Gained entry to Year 2 at the Scots College

"I love those fun school activities and interactions between my son, Ryan and his teacher, Liza. It helped Ryan to improve his English language skills and boost his confidence level. My son always gets up in the morning, very eager to attend school!! Thank you for your effective preparation for Ryan's study at the Scots College."

-- Chanel (Ryan's mum)

Course outline

MEGA's Primary School Preparation (PSP) course assists international students to attain the English level required for entry into reputable Australian Primary Schools. MEGA's Primary School Preparation program provides a safe and caring learning environment, helping each student achieve their full potential.

We use a wide variety of teaching techniques to inspire the active young learners. We are committed to meeting the needs of all our students.

Our young learners will develop the knowledge and skills necessary to be able to transition successfully linguistically and culturally into all Australian primary schools. We have small classes led by our team of experienced and energetic teachers, to support students into a smooth transition into Australian primary schools.

Our program is based on the subjects that young learners study in the Australian primary school system, with a special focus on the English language. Students will be involved in all types of exciting and fun learning activities, and their progress is carefully monitored by our teachers.

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.00am	Textbook Listen, think and answer Listening and speaking	Textbook Look, think and answer Reading and speaking	Textbook Pronunciation and grammar	Textbook 'Kidsbox' Arts
	Speaking skills Describe a painting/picture	Writing skills Describe your family members	Grammar practic activities Games, Kahoot, etc.	Projects Arts Draw your family portrait
Lunch Break 30 Minutes				
2.00pm - 3.00pm	School subject activities History/maths activities	School subject activities Australian animals	School subject activities Art	School subject activities Darling Harbour activities

MEGA Study Tour

MEGA is famous for our custom-made study tour program. Our program can be designed for all levels, ages, budgets and areas of interests.

We promise quality teachers, interactive classes and exciting activities to enhance students' learning experience in Australia. Students will get a taste of Aussie sports, fun outdoor activities, arts and culture.

The MEGA Study Tour Program include English classes, homestay (meals included), airport pickup and daily excursions after classes.

Entry Requirements

- Study tours can only be arranged in groups. There must be at least 12 students to run a class. If there are less than 12 students, additional surcharges will apply depending on the number of students
- Booking and payment are required at least 4 weeks in advance
- Students must be able to make their own way to MEGA each day and pay for their own transportation cost
- Afternoon activities may vary due to weather conditions and availability.

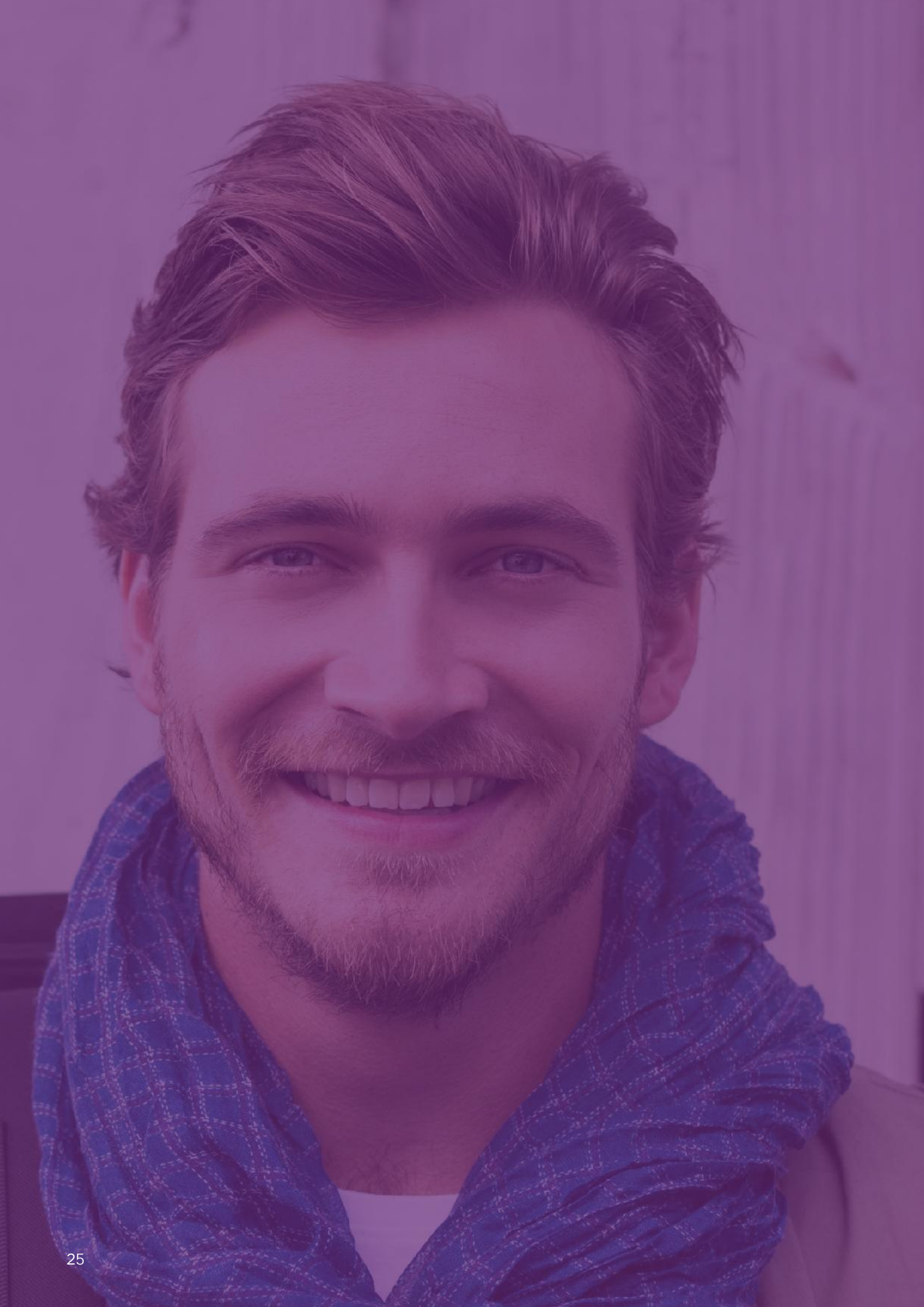
Sample Study Tour Event Calendar

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Morning 8.30am - 1.200pm	Orientation & Campus Tour	English Language Courses (3.5 hours)				All-day excursion: Blue Mountains (including cable car and viewing of Three Sisters)	Free time
		Lunch Break					
Afternoon	Excursion: Opera House / Harbour Bridge	Excursion: University of Sydney & University of Technology Sydney	Excursion: Darling Harhour, Chinatown and Paddy's Market	Excursion: Royal Botanic Gardens & Art Gallery of NSW	Excursion: QVB & Sydney Tower		

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Morning 8.30am - 1.200pm	Orientation & Campus Tour	English Language Courses (3.5 hours)				All-day excursion: Taronga Zoo	Depart from Australia
		Lunch Break					
Afternoon	Excursion: Ferry journey to Manly Beach	Excursion: Bondi Beach	Excursion: Sydney Aquarium	Excursion: Sydney Fish Market	Graduation & Farewell Party: Students will be awarded with certificates		



From top left: 1. Sculptures by the Sea - Bondi 2. Queen Victoria Building 3. Watsons Bay 4. MEGA Christmas Party 5. Sports Excursion 6. Sydney Ferry 7. The Royal Botanic Garden 8. MEGA Graduation 9. The Grounds of Alexandria 10. House Down Under 11. Hyde Park 12. Strike Bowling - Entertainment Quarter



Vocational courses

- Accounting
- Business
- Marketing and Communication
- Social Media Marketing
- Travel and Tourism Management
- Information Technology
- Leadership and Management

Accounting

FNS40222 CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING - CRICOS CODE: 109970M

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBTEC302	Design and produce spreadsheets	Core
2	FNSACC412	Prepare operational budgets	Core
3	FNSACC414	Prepare financial statements for non-reporting entities	Core
4	FNSACC421	Prepare financial reports	Core
5	FNSACC321	Process financial transactions and extract interim reports	Core
6	FNSTPB412	Establish and maintain payroll systems	Core
7	FNSACC426	Set up and operate a computerised accounting system	Core
8	FNSACC418	Work effectively in the accounting and bookkeeping industry	Core
9	FNSTPB411	Complete business activity and instalment activity statements	Core
10	FNSACC322	Administer subsidiary accounts and ledgers	Core
11	FNSACC411	Process business tax requirements	Elective
12	FNSACC413	Make decisions in a legal context	Elective
13	BSBTEC404	Use digital technologies to collaborate in a work environment	Elective

CERTIFICATE IV COMPLETED

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks.
Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

FNS50222 DIPLOMA OF ACCOUNTING - CRICOS CODE: 111705K

Nº	UNIT CODES	UNIT NAMES	TYPES
1	FNSACC524	Prepare financial reports for corporate entities	Core
2	BSBTEC402	Design and produce complex spreadsheets	Core
3	FNSACC526	Implement and maintain internal control procedures	Core
4	FNSACC527	Provide management accounting information	Core
5	FNSACC521	Provide financial and business performance information	Core
6	FNSACC522	Prepare tax documentation for individuals	Core
7	FNSACC523	Manage budgets and forecasts	Core
8	FNSFMK515	Comply with financial services regulation and industry codes of practice	Elective
9	BSBHRM528	Coordinate remuneration and employee benefits	Elective
10	BSBLDR413	Lead effective workplace relationships	Elective
11	FNSACC505	Establish and maintain accounting information systems	Elective

DIPLOMA COMPLETED

Entry Requirements

- Qualification - Must have completed the following units of competency (or equivalent):
 FNSACC321 Process financial transactions and extract interim reports
 FNSACC322 Administer subsidiary accounts and ledgers
 FNSACC418 Work effectively in the accounting and bookkeeping industry
 FNSACC421 Prepare financial reports (this unit is the equivalent version of BSBFIA401 Prepare financial reports).
 These competencies may have been achieved through completion of the following (or their equivalent):
 FNSSS00014 Accounting Principles Skill Set or FNS40222 Certificate IV in Accounting and Bookkeeping.

- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks
Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA
Accounting Support Officer	Assistant Accountant
Bookkeeper	Banking Services Manager
Financial Planner's Assistant	Financial Services Manager

FNS60222 ADVANCED DIPLOMA OF ACCOUNTING - CRICOS CODE: 111706J

Nº	UNIT CODES	UNIT NAMES	TYPES
1	FNSINC611	Apply economic principles to work in the financial services industry	Core
2	FNSACC634	Monitor corporate governance activities	Core
3	FNSINC612	Interpret and use financial statistics and tools	Core
4	BSBAUD516	Develop and monitor processes for the management of breaches in compliance requirements	Elective
5	FNSACC603	Implement tax plans and evaluate tax obligations	Elective
6	FNSACC607	Evaluate business performance	Elective
7	FNSACC601	Prepare and administer tax documentation for legal entities	Elective
8	FNSACC613	Prepare analyse management accounting information	Elective
9	FNSACC608	Evaluate organisation's financial performance	Elective
10	FNSACC602	Audit and report on financial systems and records	Elective
11	FNSACC606	Conduct internal audit	Elective
12	BSBOPS504	Manage business risk	Elective
13	BSBOPS601	Develop and implement business plans	Elective
14	FNSACC614	Prepare complex corporate financial reports	Elective

ADVANCED DIPLOMA COMPLETED

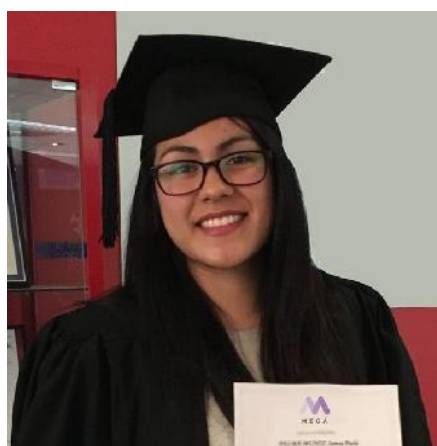
Entry Requirements

- Qualification - FNS50222 Diploma of Accounting; or its superseded version FNS50217 Diploma of Accounting or equivalent, provided the listed elective unit BSBTEC402 Design and produce complex spreadsheets (or equivalent) has been completed
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Samya Paola Palma from India
Diploma of Accounting

"My trainers, Arun and Zia, were really good. The course was exceptional! The student services staff always respond to my queries fast."

Career Outcomes

ADVANCED DIPLOMA

Accounts Manager	Business Advisor and Planner
Senior Financial Planner	Tax Agent*
Business Manager	Tax Planner and Advisor*

Disclaimer: * Additional qualifications are required. Please refer to <https://www.tpb.gov.au/> for more information.

Business

BSB20120 CERTIFICATE II IN WORKPLACE SKILLS - CRICOS CODE: 105955J

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCMM211	Apply communication skills	Core
2	BSBOPS201	Work effectively in business environments	Core
3	BSBPEF202	Plan and apply time management	Core
4	BSBSUS211	Participate in sustainable work practices	Core
5	BSBWHS211	Contribute to the health and safety of self and others	Core
6	BSBTEC202	Use digital technologies to communicate in a work environment	Elective
7	BSBTWK201	Work effectively with others	Elective
8	BSBPEF301	Organise personal work priorities	Elective
9	BSBPEF201	Support personal wellbeing in the workplace	Elective
10	BSBTEC101	Operate digital devices	Elective
CERTIFICATE II COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 4.5 or higher with a minimum score of 4.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB30120 CERTIFICATE III IN BUSINESS - CRICOS CODE: 105956H

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT311	Apply critical thinking skills in a team environment	Core
2	BSBXCM301	Engage in workplace communication	Core
3	BSBPEF201	Support personal wellbeing in the workplace	Core
4	BSBSUS211	Participate in sustainable work practices	Core
5	BSBWHS311	Assist with maintaining workplace safety	Core
6	BSBTWK301	Use inclusive work practices	Core
7	BSBOPS303	Organise schedules	Elective
8	BSBTEC301	Design and produce business documents	Elective
9	BSBWRT311	Write simple documents	Elective
10	BSBTEC303	Create electronic presentations	Elective
11	BSBCRT412	Articulate, present and debate ideas	Elective
12	BSBPEF301	Organise personal work priorities	Elective
13	BSBPMG430	Undertake project work	Elective
CERTIFICATE III COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE II	CERTIFICATE III
Administration Assistant	Receptionist
Office Assistant	Office Assistant
	General Clerk

BSB40120 CERTIFICATE IV IN BUSINESS - CRICOS CODE: 105957G

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT411	Apply critical thinking to work practices	Core
2	BSBTEC404	Use digital technologies to collaborate in a work environment	Core
3	BSBTWK401	Build and maintain business relationships	Core
4	BSBWHS411	Implement and monitor WHS policies, procedures and programs	Core
5	BSBWRT411	Write complex documents	Core
6	BSBXCM401	Apply communication strategies in the workplace	Core
7	BSBSTR401	Promote innovation in team environments	Elective
8	BSBTEC403	Apply digital solutions to work processes	Elective
9	BSBPEF402	Develop personal work priorities	Elective
10	BSBPEF403	Lead personal development	Elective
11	BSBCRT412	Articulate, present and debate ideas	Elective
12	BSBTEC303	Create electronic presentations	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB50120 DIPLOMA OF BUSINESS - CRICOS CODE: 105959E

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT511	Develop critical thinking in others	Core
2	BSBXCM501	Lead communication in the workplace	Core
3	BSBFIN501	Manage budgets and financial plans	Core
4	BSBOPS501	Manage business resources	Core
5	BSBSUS511	Develop workplace policies and procedures for sustainability	Core
6	BSBOPS504	Manage business risk	Elective
7	BSBINS601	Manage knowledge and information	Elective
8	BSBPMG430	Undertake project work	Elective
9	BSBOPS503	Develop administrative systems	Elective
10	BSBTWK401	Build and maintain business relationships	Elective
11	BSBPEF403	Lead personal development	Elective
12	BSBCRT412	Articulate, present and debate ideas	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA	
Executive Personal Assistant	Administration Manager	Project Coordinator
Office Administrator	Business Manager	Office Manager
Project Officer	Executive Officer	Program Consultant

Business

BSB60120 ADVANCED DIPLOMA OF BUSINESS - CRICOS CODE: 105961M

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT611	Apply critical thinking for complex problem solving	Core
2	BSBTEC601	Review organisational digital strategy	Core
3	BSBFIN601	Manage organisational finances	Core
4	BSBOPS601	Develop and implement business plans	Core
5	BSBSUS601	Lead corporate social responsibility	Core
6	BSBTWK601	Develop and maintain strategic business networks	Elective
7	BSBSTR601	Manage innovation and continuous improvement	Elective
8	BSBOPS504	Manage business risk	Elective
9	BSBWHS521	Ensure a safe workplace for a work area	Elective
10	BSBOPS501	Manage business resources	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) OR have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Asbel from Kenya

Advanced Diploma of Business

"My teachers were supportive, experienced, and knowledgeable. The course was great. My skills and knowledge have improved as a result. Soon after my course, I have successfully kickstarted my career with a job in a logistic company."

Career Outcomes

ADVANCED DIPLOMA

Executive Manager or Director	Business Manager
Senior Executive	Project Manager
Senior Administrator	Small Business Owner

Free Career Workshop

Our workshops assist students to explore and find opportunities. Key topics include:

- Developing a framework to understand student's personal insight and career goals
- Identifying a unique set of character strengths
- Overcoming roadblocks and getting past the 'gate keeper'
- Developing resilience and stress management skills
- Developing market centric written materials which include cover letters and resumes that provide clarity and purpose and the value students offer to their host employer
- Advanced behavioural interview skills training
- Customised strategy to "sell oneself" that covers verbal and non-verbal communication
- Building a social media strategy
- Developing a local network
- Culture training
- Introduction to organisational culture

For more information, please make enquiries with our Student Services Officer:
sso@mega.edu.au

Marketing and Communication

BSB40820 CERTIFICATE IV IN MARKETING AND COMMUNICATION - CRICOS CODE: 105958F

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG439	Develop and apply knowledge of communications industry	Core
2	BSBCMM411	Make presentations	Core
3	BSBMKG435	Analyse consumer behaviour	Core
4	BSBWRT411	Write complex documents	Core
5	BSBCRT412	Articulate, present and debate ideas	Core
6	BSBMKG433	Undertake marketing activities	Core
7	BSBPMG430	Undertake project work	Elective
8	BSBOPS404	Implement customer service strategies	Elective
9	BSBTEC303	Create electronic presentations	Elective
10	BSBMKG434	Promote products and services	Elective
11	BSBMKG440	Apply marketing communication across a convergent industry	Elective
12	BSBPEF402	Develop personal work priorities	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks
Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB50620 DIPLOMA OF MARKETING AND COMMUNICATION - CRICOS CODE: 105960A

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG541	Identify and evaluate marketing opportunities	Core
2	BSBMKG542	Establish and monitor the marketing mix	Core
3	BSBPMG430	Undertake project work	Core
4	BSBMKG552	Design and develop marketing communication plans	Core
5	BSBMKG555	Write persuasive copy	Core
6	BSBMKG543	Plan and interpret market research	Elective
7	SIRXMKT006	Develop a social media strategy	Elective
8	BSBCMM511	Communicate with influence	Elective
9	BSBOPS504	Manage business risk	Elective
10	BSBMKG435	Analyse consumer behaviour	Elective
11	BSBMKG546	Develop social media engagement plans	Elective
12	BSBTEC404	Use digital technologies to collaborate in a work environment	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed BSB42415 Certificate IV in Marketing and Communication OR have completed the following units (or equivalent competencies): BSBCMM411 Make presentations; BSBCRT412 Articulate, present and debate ideas; BSBMKG433 Undertake marketing activities; BSBMKG435 Analyse consumer behaviour; BSBMKG439 Develop and apply knowledge of communications industry; and BSBWRT411 Write complex documents. Equivalent competencies are predecessors to these units, which have been mapped as equivalent OR have two years equivalent full-time relevant work experience.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks
Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA
Direct Marketing Assistant	Account Manager (Advertising)
Marketing and Communications Consultant	Marketing and Communications Manager
Marketing Coordinator	Marketing Manager

BSB60520 ADVANCED DIPLOMA OF MARKETING AND COMMUNICATION - CRICOS CODE: 105963J

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG621	Develop organisational marketing strategy	Core
2	BSBMKG622	Manage organisational marketing processes	Core
3	BSBTWK601	Develop and maintain strategic business networks	Core
4	BSBMKG623	Develop marketing plans	Core
5	BSBSTR601	Manage innovation and continuous improvement	Elective
6	BSBFIN501	Manage budgets and financial plans	Elective
7	BSBCMM511	Communicate with influence	Elective
8	BSBMKG626	Develop advertising campaigns	Elective
9	BSBOPS601	Develop and implement business plans	Elective
10	BSBMKG625	Implement and manage international marketing programs	Elective
11	BSBMKG624	Manage market research	Elective
12	BSBCRT611	Apply critical thinking for complex problem solving	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed BSB52415 Diploma of Marketing and Communication OR have completed the following units (or equivalent competencies): BSBMKG541 Identify and evaluate marketing opportunities; BSBMKG542 Establish and monitor the marketing mix; BSBMKG552 Design and develop marketing communication plans; BSBMKG555 Write persuasive copy; and BSBPMG430 Undertake project work. Equivalent competencies are predecessors to these units, which have been mapped as equivalent OR have four years equivalent full-time relevant work experience.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks
 Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Kitiwan from Thailand

Advanced Diploma of Marketing and Communication

“I have settled in well. Thanks to my engaging teachers and friendly student services staff. My course has helped me to perform better in my job at a five-star hotel.”

Career Outcomes

ADVANCED DIPLOMA

Account Director (Advertising)	National Marketing Manager
Global Account Manager	International Marketing Manager
Marketing Strategist	

Social Media Marketing

Become an expert in an industry which is in high demand

Diploma of Social Media Marketing is Australia's only accredited course in social media marketing, and first of its kind anywhere in the world.

10904NAT DIPLOMA OF SOCIAL MEDIA MARKETING - CRICOS CODE: 105628B

Nº	UNIT CODES	UNIT NAMES	TYPES
1	NAT10904001	Plan, implement and manage content marketing	Core
2	SIRXMKT006	Develop a social media strategy	Core
3	NAT10904002	Plan, conduct and optimise organic social media marketing	Core
4	NAT10904003	Plan, manage and optimise paid social media advertising	Core
5	NAT10904004	Establish, build and leverage a personal brand on social media	Core
6	NAT10904005	Plan, implement and manage social media conversion strategies	Core
7	BSBPMG430	Undertake project work	Elective
8	BSBMKG541	Identify and evaluate marketing opportunities	Elective
9	BSBMKG552	Design and develop marketing communication plans	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks
 Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Social media marketing is one of the fastest growing industries worldwide, meaning there are strong employment opportunities and high average salaries.

SOCIAL MEDIA CAREERS

Managerial roles	<ul style="list-style-type: none"> • Marketing Director/Manager • Digital and Social Media Marketing Manager • Digital / Social Media Strategy Manager • Marketing Manager 	\$90- \$200K+ Salary
Upskilled roles	<ul style="list-style-type: none"> • Brand Manager • Social Media Strategist • Content Marketing Strategist • Community Manager 	\$65 - \$90k Salary
Entry level roles	<ul style="list-style-type: none"> • Digital / Social Media Coordinator • Digital Marketing Assistant • Communications Assistant 	\$50 - \$65k Salary



WRITTEN BY SOCIAL MEDIA EXPERTS

- Deborah Lee (UK)
 - Eric Tung (USA)
 - Trevor Young (AUS)
- All featured on the Forbes Top 50 Social Media Power Influencers list.



HIGHLY PRACTICAL AND HANDS-ON

Create and implement highly comprehensive social media marketing strategies, graduating with an impressive portfolio and successful social media marketing strategy



RAPIDLY GROWING INDUSTRY

Social media marketing is relevant for all businesses and industries. Social media managers are in high demand which means there are strong employment outcomes for graduates



UNIQUE - ONLY FORMAL QUALIFICATION

Nationally Recognised Training by the Australian Government - the only formal qualification in social media marketing

Travel and Tourism Management



SIT40122 CERTIFICATE IV IN TRAVEL AND TOURISM - CRICOS CODE: 111708G

Nº	UNIT CODES	UNIT NAMES	TYPES
1	SITTINDO03	Source and use information on the tourism and travel industry	Core
2	SITXCOM007	Show social and cultural sensitivity	Core
3	SITXCCS015	Enhance customer service experiences	Core
4	SITXHRM007	Coach others in job skills	Core
5	SITXFIN008	Interpret financial information	Core
6	SITXWHS007	Implement and monitor work health and safety practices	Core
7	SITXCOM010	Manage conflict	Core
8	SITTTVL001	Access and interpret product information	Elective
9	SITTTVL004	Sell tourism products or services	Elective
10	BSBWRT411	Write complex documents	Elective
11	SITXCCS010	Provide visitor information	Elective
12	SITTTVL003	Provide advice on Australian destinations	Elective
13	SITTTVL007	Use a computerised reservations or operations system	Elective
14	SITTTVL006	Book tourism products and process documentation	Elective
15	SITXCCS016	Develop and manage quality customer service practices	Elective
16	SITTGDE019	Research and share information on Australian Indigenous cultures	Elective
17	BSBCMM411	Make presentations	Elective
18	BSBTEC402	Design and produce complex spreadsheets	Elective
19	BSBSUS411	Implement and monitor environmentally sustainable work practices	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	
Reservation Sales Supervisor (Travel)	Product Coordinator
Senior Retail Travel Consultant	Marketing Coordinator
Promotions Officer	Assistant Manager

Travel and Tourism

SIT50122 DIPLOMA OF TRAVEL AND TOURISM MANAGEMENT - CRICOS CODE: 11709F

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBTWK501	Lead diversity and inclusion	Core
2	SITXHRM009	Lead and manage people	Core
3	SITXFIN009	Manage finances within a budget	Core
4	SITXFIN010	Prepare and monitor budgets	Core
5	SITXMGT004	Monitor work operations	Core
6	SITXMGT005	Establish and conduct business relationships	Core
7	SIRXOSM007	Manage risk to organisational reputation in an online setting	Core
8	SITXWHS007	Implement and monitor work health and safety practices	Core
9	SITXFIN008	Interpret financial information	Core
10	SITXCOM010	Manage conflict	Core
11	SITXCCS016	Develop and manage quality customer service practices	Core
12	SITXCCS015	Enhance customer service experiences	Core
13	SITTIND003	Source and use information on the tourism and travel industry	Core
14	BSBTEC301	Design and produce business documents	Elective
15	BSBTWK503	Manage meetings	Elective
16	SITTPPD016	Research and analyse tourism data	Elective
17	SITXHRM007	Coach others in job skills	Elective
18	SITTGDE019	Research and share information on Australian Indigenous cultures	Elective
19	SITTTVL001	Access and interpret product information	Elective
20	SITTTVL004	Sell tourism products or services	Elective
21	SITXCOM007	Show social and cultural sensitivity	Elective
22	SITXCCS010	Provide visitor information	Elective
23	SITTTVL003	Provide advice on Australian destinations	Elective

DIPLOMA COMPLETED

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per Week x 60 Weeks - 1200 hours, including part blended learning)



Ida from Indonesia

Diploma of Travel and Tourism Management

"I work in the hospitality industry. I found MEGA's course relevant. I have learnt how to handle guests properly, master work policies and procedures and so on. It definitely has helped me improve my career prospects."

Career Outcomes

DIPLOMA

Tourist Coordinator	Senior Retail Consultant
Inbound Sales Manager	Operations Manager
Tour Operator	Travel Agency Manager

SIT60122 ADVANCED DIPLOMA OF TRAVEL AND TOURISM MANAGEMENT - CRICOS CODE: 109450B

Nº	UNIT CODES	UNIT NAMES	TYPES
1	SITXWHS008	Establish and maintain a work health and safety system	Core
2	BSBOPS601	Develop and implement business plans	Core
3	BSBOPS504	Manage business risk	Core
4	SITXMPRO14	Develop and implement marketing strategies	Core
5	SITTPPD017	Develop tourism products	Core
6	SITXGLC002	Identify and manage legal risks and comply with law	Core
7	BSBWRT411	Write complex documents	Core
8	SITXMGT005	Establish and conduct business relationships	Core
9	SITTIND003	Source and use information on the tourism and travel industry	Core
10	SITXMGT004	Monitor work operations	Core
11	SITXCCS016	Develop and manage quality customer service practices	Core
12	SITXCCS015	Enhance customer service experiences	Core
13	BSBTWK501	Lead diversity and inclusion	Core
14	SITXHRM009	Lead and manage people	Core
15	SITXFIN008	Interpret financial information	Core
16	SITXFIN009	Manage finances within a budget	Core
17	SITXFIN010	Prepare and monitor budgets	Core
18	BSBSUS511	Develop workplace policies and procedures for sustainability	Elective
19	SITTTVL007	Use a computerised reservations or operations system	Elective
20	SITTTVL006	Book tourism products and process documentation	Elective
21	SITXCOM007	Show social and cultural sensitivity	Elective
22	SITXCCS010	Provide visitor information	Elective
23	SITTTVL003	Provide advice on Australian destinations	Elective
24	SITXHRM007	Coach others in job skills	Elective
25	SITTTVL001	Access and interpret product information	Elective
25	SITTTVL004	Sell tourism products or services	Elective
26	BSBTEC402	Design and produce complex spreadsheets	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per Week x 60 Weeks - 1200 hours, including part blended learning)

Career Outcomes

ADVANCED DIPLOMA	
Business Development Manager	General Manager (Marketing)
Business Operations Manager	General Manager (Product Development)
General Manager	Senior Manager (Travel Agency)

Information Technology



ICT50220 DIPLOMA OF INFORMATION TECHNOLOGY - CRICOS CODE: 106720J

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT512	Originate and develop concepts	
2	BSBXCS402	Promote workplace cyber security awareness and best practices	
3	BSBXTW401	Lead and facilitate a team	
4	ICTICT517	Match ICT needs with the strategic direction of the organisation	
5	ICTICT532	Apply IP, ethics and privacy policies in ICT environments	
6	ICTSAS527	Manage client problems	
7	ICTSAS526	Review and update disaster recovery and contingency plans	Elective
8	ICTCYS407	Gather, analyse and interpret threat data	Elective
9	ICTSAS524	Develop, implement and evaluate an incident response plan	Elective
10	ICTWEB513	Build dynamic websites	Elective
11	ICTWEB514	Create dynamic web pages	Elective
12	ICTWEB527	Research and apply emerging web technology trends	Elective
13	CUADIG502	Design digital applications	Elective
14	ICTICT518	Research and review hardware technology options for organisations	Elective
15	ICTICT526	Verify client business requirements	Elective
16	ICTDBS505	Monitor and improve knowledge management systems	Elective
17	ICTICT443	Work collaboratively in the ICT industry	Elective
18	ICTICT523	Gather data to identify business requirements	Elective
19	ICTPMG505	Manage ICT projects	Elective
20	ICTSAD509	Produce ICT feasibility reports	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Vanshika and Sarabjit from India
Diploma of Information Technology

“We chose the IT course because technology is the most important thing in the modern era. The industry is also growing so our career prospects are looking good too. We really enjoyed studying in MEGA because of its interactive and stimulating classes and friendly staff.”

Career Outcomes

DIPLOMA

IT Systems Administrator	Network Support Coordinator
IT Office Manager	IT Support Manager
IT Project Manager	Network Services Administrator

Leadership and Management

BSB40520 CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT - CRICOS CODE: 103950H

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR411	Demonstrate leadership in the workplace	Core
2	BBLDR413	Lead effective workplace relationships	Core
3	BSBOPS402	Coordinate business operational plans	Core
4	BSBXCM401	Apply communication strategies in the workplace	Core
5	BSBXTW401	Lead and facilitate a team	Core
6	BSBFIN401	Report on financial activity	Elective
7	BSBSTR401	Promote innovation in team environments	Elective
8	BSBPEF502	Develop and use emotional intelligence	Elective
9	BSBPEF403	Lead personal development	Elective
10	BSBOPS403	Apply business risk management processes	Elective
11	BSBPMG430	Undertake project work	Elective
12	BSBCMM412	Lead difficult conversations	Elective
CERTIFICATE COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB50420 DIPLOMA OF LEADERSHIP AND MANAGEMENT - CRICOS CODE: 104164D

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR523	Lead and manage effective workplace relationships	Core
2	BSBTWK502	Manage team effectiveness	Core
3	BSBOPS502	Manage business operational plans	Core
4	BSBPEF502	Develop and use emotional intelligence	Core
5	BSBCRT511	Develop critical thinking in others	Core
6	BSBCMM511	Communicate with influence	Core
7	BSBSTR501	Establish innovative work environments	Elective
8	BSBLDR522	Manage people performance	Elective
9	BSBOPS504	Manage business risk	Elective
10	BSBSTR502	Facilitate continuous improvement	Elective
11	BSBTWK503	Manage meetings	Elective
12	BSBPEF501	Manage personal and professional development	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV		DIPLOMA	
Assistant Manager	Team Leader	Business Manager	Project Leader/Manager
Project Coordinator		Human Resources Manager	Manager, Business Unit
Supervisor/Coordinator		Sales Team Manager	Department Manager

BSB60420 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT - CRICOS CODE: 105962K

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR601	Lead and manage organisational change	Core
2	BSBCRT611	Apply critical thinking for complex problem solving	Core
3	BSBSTR601	Manage innovation and continuous improvement	Core
4	BSBOPS601	Develop and implement business plans	Core
5	BSBLDR602	Provide leadership across the organisation	Core
6	BSBTWK601	Develop and maintain strategic business networks	Elective
7	BSBCRT511	Develop critical thinking in others	Elective
8	BSBCMM511	Communicate with influence	Elective
9	BSBSUS601	Lead corporate social responsibility	Elective
10	BSBSTR602	Develop organisational strategies	Elective

CERTIFICATE COMPLETED

Entry Requirements

- Qualification - Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) OR have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Ivan from Taiwan

Diploma of Leadership and Management

“My course has built my knowledge and skills in leading and managing a team effectively and efficiently. My trainers were great at facilitating discussions. It helped to get the best out of me. I am excited and ready for the next phase of my career.”

Career Outcomes

ADVANCED DIPLOMA

Executive Manager or Director	Business Manager
Manager, Human Resources (Strategy)	Department Manager
Senior Executive	Regional Manager

MEGA Internship Program

in collaboration with Australian Internships



About Australian Internships

Australian Internships (AI) is proud to be recognised as the global leader of internship providers. With over 20 years of experience, AI has established a long term quality reputation and is proud to be the preferred internship provider for most leading Australian universities. We offer internships in almost all academic disciplines with more than 7,000 Australian Host Organisations and Government Departments for candidates from over 90 countries around the world.

Benefits of an Internship Program

- Gain practical experience in the Australian workplace
- Receive training within your area of study
- Expand your network of professional contacts
- Develop an understanding of the international workplace
- Cultivate industry specific terminology
- Improve workplace communication skills
- Gain a competitive edge in the job market
- Create memories that will last a lifetime
- Develop soft skills that are vital for career success

Professional Internship Program (PIP)

Customised internships for student visa holders are available in these academic disciplines:

- Business
- Human Resource
- Marketing
- Advertising
- Events, and many more

Duration: 6 to 26 weeks

Working Hours: up to 30-40 hours per fortnight (2 weeks)

Location: Sydney

Lead time: 3 to 4 months

What does it include?

Internship program

- We offer a comprehensive program, not just a placement!
- Tailored internship in an Australian company

Documentation

- Resume templates and guidance
- Letter of Objectives templates and guidance

Support & monitoring

- Allocation of an Internship Program Supervisor (IPS) to closely monitor your progress and satisfaction
- Interview preparation and coaching
- Immediate intervention should you have any difficulties
- Access to regular career blogs

Emergency support

- Insurance – personal liability in the workplace
- 24 hours emergency support

Orientation & cultural support

- Full orientation sessions, including an introduction to the Australian workplace

Social events

- Intern nights with interns from over 90 countries

Eligibility

- 18 years old and older
- Enrolled in a MEGA course
- Internship field is directly related to educational background
- Upper-Intermediate to Advanced English skills (IELTS 6.0 or equivalent)
- Additional requirements may apply depending on the program and visa



Camila Florez
Nationality: Colombian
Field: Marketing

"I decided to apply for an Internship Program because I want to develop my professional career in Australia and I knew this was the best option to start gaining work experience in the Australian workplace. During my internship, I had the chance to work on a variety of different marketing and PR duties such as market research, competitive analysis, marketing and promotion plans, promotional material design and copywriting. Now, after completing my internship I can say I achieved my goals in terms of stepping in the Australian workplace, of getting to know the insights of the hotel industry and complete daily tasks in a foreigner language. All in all, I enjoyed my placement, the type of work and everything I have learned!"

Host organisations



MEGA Student Services

MEGA provides a comprehensive range of student services and state-of-the-art facilities to ensure every student is well supported and assisted.

Wide Range of Student Services:

- Pre-Arrival Guide
- Airport Pick-Up
- Accommodation
- School Orientation
- Guardianship
- Job Placement
- Social and Cultural Activities:
 - Come and join our fun and exciting excursions!
- Study pathway advice
- We provide students with advice in preparation for their post-study life. We can give career advice as well as advice about different courses at different colleges or universities
- Legal services referral
- Student services programs (workshops)
- Counselling and referral services

We hold workshops regularly to assist our students in improving their study and life in Sydney.

We have workshops to assist students in job search, time management, exam techniques, communication careers and many more.

Excursion and events

We provide fun and exciting group excursions for our students in order to make their stay with us as enjoyable as possible.

On our excursions, students have the opportunity to visit and experience Sydney icons and attractions, like the Opera House and the Harbour Bridge and other SYdney's best kept secrets.

We also hold regular events at school to give students opportunity to practice English and socialise. Some events we have held are: international food festivals, graduation BBQs every four weeks, and afternoon tea.

All our excursion groups are kept to manageable sizes. Our Excursion Coordinator leads the excursion in a fun, informative and interesting way that guarantees a stimulating learning experience.



Accommodation

MEGA offers easy and complete homestay packages. This rate schedule allows you to find a homestay that best suits you.

Our staff can book and arrange accommodation for students. Please contact our staff for current prices and full details.

MEGA places students based on preferences and availability and matches hosts with students near their place of study.

Applications received well in advance will enjoy higher availability of hosts and closer locations to MEGA.

MEGA does not charge students additional fees to find accommodation in specific zones or locations.

Alternatively, there are other useful links to find information about shared accommodation:

Flatmates: www.flatmates.com.au

Gumtree: www.gumtree.com.au

Domain: www.domain.com.au

Real Estate: www.realestate.com.au



Facilities

MEGA provides a modern study environment with facilities that include air-conditioned classrooms, computer labs with fast internet connection and multi-media programs, roof top terrace and Resource Centre. There are also common rooms for students to socialise and relax in, and food and drink vending machines.

Students can also access the State Library, City of Sydney Library and aquatic centres (Cook Philip and Ian Thorpe).

Application and Enrolment

Students may apply directly with MEGA or through its approved and appointed education agents. Only authorised agents, as listed on MEGA's website can recruit students on MEGA's behalf.

Deferment and Suspension

Deferment is postponement of the commencement of a course of study. It must occur prior to start of a new academic term or a study period. Deferment is usually of the course start date and granted for a completed term, allowing a student to commence or re-commence their studies in subsequent academic terms.

Suspension of studies is a temporary postponement of a course of study. It may occur at any time during an academic term or study period.

For more information, see MEGA's Deferment, Suspension and cancellation Policy at:
<http://www.mega.edu.au/policies-forms/>

Australian Qualification Framework (AQF)

The Australian Qualifications Framework (AQF) is the national policy for regulated qualifications in Australian education and training. It incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework. More information on AQF can be found at: <http://www.aqf.edu.au/>

The AQF encompasses all the education sectors in Australia including higher education, vocational education and training and schools.



Recognition of Prior Learning (RPL) & Credit Transfer

MEGA provides RPL and Credit Transfer opportunities to all students. Students may apply for RPL or Credit Transfer for an existing competency or prior learning in any of the units offered, see MEGA's RPL and Credit Transfer Policy and Procedure for more information at:
<http://www.mega.edu.au/policies-forms/>

Recognition of prior learning (RPL) involves the assessment of previously unrecognised skills and knowledge that an individual has achieved in work life, or in a formal or an informal education and training system. RPL assessment is fee-based. Credit transfer does not involve assessment and is granted on determination of equivalency between two units of competency. There is no fee for credit transfer.

Issuance of AQF Documentation

MEGA is a Registered Training Organisation (RTO) approved to issue AQF certifications to eligible students. MEGA has no other partner, either in Australia or overseas, to deliver training and assessment on its behalf. MEGA is the sole authority to issue all AQF documentation under the relevant standards and regulations.

ESOS Framework

The Australian Government wants overseas students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS Framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018.

The ESOS Framework can be assessed at:
<http://www.internationaleducation.gov.au/>

MEGA Policies and Procedures

Information on MEGA's policies and procedures can be obtained from:
Email: studentsupport@mega.edu.au
Website: <http://www.mega.edu.au/policies-forms/>

Pre-Enrolment Information Pack

MEGA has prepared a pre-enrolment information pack to ensure that students have access to all the relevant information that helps you make an informed decision about enrolling with us. This pack contains all the essentials pre-enrolment information including pre-enrolment self-assessment, Language, Literacy and Numeracy (LLN) support, RPL and Credit Transfer procedures, application forms, tuition and non-tuition fees, and key policies and procedures. This pack is available on our website, through Student Services, or through our approved education agents. For more information contact:
studentsupport@mega.edu.au

Assessment Methods

MEGA will use a range of assessment methods for this course to produce valid decisions and recognise that learners demonstrate competence in a variety of ways. Assessments for this course have been designed for classroom based face-to-face delivery and assessment. Assessment methods include practical tasks and demonstrations, direct observation, written tasks, knowledge tests/ quizzes, written or oral questioning.

Mode of Delivery

All the students are enrolled in classroom based face-to-face delivery mode. Under the provisions of Standard 8 of The National Code 2018, MEGA has the option to deliver up to one-third of the units in an academic term by distance, with a view to maintain academic focus and integrity, when planned. MEGA may allocate part of the units for self-study in an academic term. Self-study component will be supported by workbooks and dedicated tutorial sessions (two sessions in a term in addition to the scheduled timetable hours).

MEGA's Academic Calendar

English courses

	TERMS	TERM DATES
2023	Term 1	09/01/2023 - 31/03/2023
	Term 2	03/04/2023 - 23/06/2023
	Term 3	26/06/2023 - 15/09/2023
	Term 4	18/09/2023 - 15/12/2023
2024	Term 1	08/01/2024 - 29/03/2024
	Term 2	01/04/2024 - 21/06/2024
	Term 3	24/06/2024 - 13/09/2024
	Term 4	16/09/2024 - 13/12/2024
2025	Term 1	13/01/2025 - 04/04/2025
	Term 2	07/04/2025 - 27/06/2025
	Term 3	30/06/2025 - 19/09/2025
	Term 4	22/09/2025 - 19/12/2025

Vocational courses

	TERMS	INTAKE DATES (INCLUSIVE OF TERM BREAKS)	TERM BREAKS
2023	Term 1	09/01/2023 - 07/04/2023	20/03/2023 - 07/04/2023
	Term 2	11/04/2023 - 07/07/2023	19/06/2023 - 07/07/2023
	Term 3	10/07/2023 - 06/10/2023	18/09/2023 - 06/10/2023
	Term 4	09/10/2023 - 05/01/2024	18/12/2023 - 05/01/2024
2024	Term 1	08/01/2024 - 05/04/2024	18/03/2024 - 05/04/2024
	Term 2	08/04/2024 - 05/07/2024	17/06/2024 - 05/07/2024
	Term 3	08/07/2024 - 04/10/2024	16/09/2024 - 04/10/2024
	Term 4	07/10/2024 - 03/01/2025	16/12/2024 - 03/01/2025
2025	Term 1	13/01/2025 - 11/04/2025	24/03/2025 - 11/04/2025
	Term 2	14/04/2025 - 11/07/2025	23/06/2025 - 11/07/2025
	Term 3	14/07/2025 - 10/10/2025	22/09/2025 - 10/10/2025
	Term 4	13/10/2025 - 09/01/2026	12/12/2025 - 09/01/2026

For more information about MEGA's academic calendar, please refer to www.mega.edu.au.



Find us!



mega.edu.au



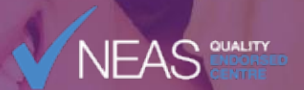
mega.sydney



@mega.syd



@MEGAPathways



QUALITY | SUPPORT | ASSURANCE

**Learn a smarter way
and get in touch today!**



MEGA Sydney Head Office
Level 9, 225 Clarence Street
Sydney NSW 2000 Australia

Tel: +61 2 9299 6788
info@mega.edu.au

www.mega.edu.au

Maquarie Education Group Australia Pty Ltd
trading as MEGA Education
ABN 23 111 742 155 RTO Code 91305
CRICOS Provider Code 02657J