

# 2018 MEGA STUDENT APPLICATION FORM

## COMPLETING APPLICATION FORM

All fields must be completed in English clearly using **BLOCK LETTERS** to proceed. Please tick boxes where appropriate.



## COURSE INFORMATION & FEES 2018

COURSE	CRICOS CODE	DURATION	TUITION FEE
<b>ENGLISH COURSES</b>			
English Language Programs	092198G	84 weeks	\$350 per week
English for Academic Purposes (EAP) Intermediate – Advanced	059275G	12-36 weeks	\$350 per week
IELTS Preparation	059273K	12 weeks	\$350 per week
Cambridge First Certificate in English Preparation (FCE)	070189B	10 or 12 weeks	\$350 per week
Cambridge Certificate in Advanced English (CAE)	092405F	12 weeks	\$350 per week
High School Preparation (HSP)	059274J	25 weeks	\$350 per week
<b>VOCATIONAL COURSES</b>			
Certificate III in Accounts Administration (FNS30315)	086431K	26 weeks	\$6,000
Certificate IV in Accounting (FNS40615)	090766G	39 weeks	\$9,000
Diploma of Accounting (FNS50215)	090767G	52 weeks	\$12,000
Advanced Diploma of Accounting (FNS60215)	090768F	52 weeks	\$12,000
Certificate II in Business (BSB20115)	093928D	52 weeks	\$12,000
Certificate III in Business (BSB30115)	086827A	26 weeks	\$6,000
Certificate IV in Business (BSB40215)	086922B	26 weeks	\$6,000
Diploma of Business (BSB50215)	087188G	52 weeks	\$12,000
Advanced Diploma of Business (BSB60215)	087475A	52 weeks	\$12,000
Certificate IV in Marketing and Communication (BSB42415)	093475F	52 weeks	\$12,000
Diploma of Marketing and Communication (BSB52415)	093476E	52 weeks	\$12,000
Advanced Diploma of Marketing and Communication (BSB61315)	093477D	52 weeks	\$12,000
Diploma of Information Technology (ICT50115)	093929C	52 weeks	\$12,000
Certificate III in Tourism (SIT30116)	093924G	52 weeks	\$12,000
Certificate IV in Travel and Tourism (SIT40116)	093925G	52 weeks	\$12,000
Diploma of Travel and Tourism Management (SIT50116)	093926F	78 weeks	\$12,000
Advanced Diploma of Travel and Tourism Management (SIT60116)	093927E	78 weeks	\$12,000

\*Fees may differ by countries. Special offers for courses may be available each month by countries. For more details, please check with International Relations Department.

\*Classes for different shifts are available for some English courses and subject to cancellation due to low student number.

\*For availability and specific English and Academic entry requirements for each course, please contact the Admissions Department.

## COURSE START DATES

MEGA VOCATIONAL COURSES Intake Dates 2017 to 2020				
YEAR	JANUARY	APRIL	JULY	OCTOBER
2018	08/01/2018	09/04/2018	09/07/2018	08/10/2018
2019	07/01/2019	08/04/2019	08/07/2019	08/10/2019
2020	06/01/2020	06/04/2020	06/07/2020	12/10/2020
2021	11/01/2021	12/04/2021	12/07/2021	11/10/2021

\*ENGLISH LANGUAGE (Programs), EAP, IELTS Preparation and HSP will commence every Monday except when Monday is public holiday (commence on Tuesday).

\*MEGA courses will not run on Australian public holidays and three weeks for Christmas holiday at the end of the year.

## OTHER FEES 2017

APPLICATION & Material Fee (excluding textbooks)			HOMESTAY & GUARDIANSHIP ARRANGEMENT	FEES	
ITEM	DESCRIPTION	FEES	ITEM	Under 18 years of age	Over 18 years of age
Application (Non-refundable)		\$200	Airport pick-up	\$140	\$140
Materials for MEGA English (compulsory)	Weekly Fee	\$10	Homestay Placement	\$300	\$300
	Minimum	\$60	Homestay Inspection	\$250	\$250
	Maximum	\$300	Homestay (weekly)	\$350	\$350
			Guardianship Arrangement/Guardian Interview	\$150	N/A
			Guardianship (weekly) *minimum 10 weeks	\$55	N/A
<b>Contingency Fees</b>			<b>Shared Accommodation Details</b>		
Course Instalment Service Fee		\$50	*These are estimated fees for references.		
Late Fee Payment Charge	\$200/Instalment		Shared Room Placement Fee	-	\$250*
RPL Application Fee (Non-refundable)	\$100/Application		Shared Room 2 Flatmates per room	-	\$190*
			3 Flatmates per room	-	\$180*
			4 Flatmates per room	-	\$150*
RPL Assessment Fee	\$100/Unit		Shared Room	-	\$150*
Re-Assessment Fee	\$80/Unit		Room for Couple	-	\$350*
			Single Room	-	\$250*

\*IMPORTANT: MEGA reserves the right to change course fees, dates and information at any time without notice. Please contact MEGA campus on 02 9299 6788 or visit <http://www.mega.edu.au> for the latest information.

STUDENT DETAILS

Title:  Mr  Miss  Ms  Mrs

Family Name:

Given Name(s):

Date of Birth:  Gender:  Male  Female

Nationality:  Country of Birth:

Are you a citizen or permanent resident of Australia?  Yes  No  
If yes, please provide evidence of citizenship or residency (e.g. a birth certificate, passport or citizenship certificate)

Are you  Aboriginal  Torres Strait Islander

Address in Australia (if known, must be applicant's address):

Unit n<sup>o</sup>:  Street n<sup>o</sup>:

Street Name:  Suburb:

State:  Postcode:  Country:

Home Phone n<sup>o</sup>:

Mobile Phone n<sup>o</sup>:

Email Address:

Home Address - Overseas (must be applicant's address):

Unit n<sup>o</sup>:  Street n<sup>o</sup>:

Street Name:  Suburb:

State:  Postcode:  Country:

Home Phone n<sup>o</sup>:

Mobile Phone n<sup>o</sup>:

Email Address:

Information on Special Needs and Personal History

The information provided below will assist the college in arranging, monitoring and improving services to assist students.

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes  No

Would you like to receive information on support services, equipment and facilities available which may assist you?  Yes  No

Please indicate the type of disability that applies.  
 Mobility  Hearing  Vision  Learning  Medical  
 Other Please specify:

Do you have any medical conditions or allergies?  Yes  No  
If yes, please provide details:

Is there anything in the student's history or circumstances (including behavioural, physical violence or illegal drug use) that might pose a risk of any type to the student, other students or staff?  Yes  No  
If yes, please provide details:

GUARDIANSHIP ARRANGEMENT

Do you require a CAAW from MEGA?  Yes  No

Do you require MEGA to arrange guardianship?  Yes  No

If no, will your parent reside in Australia as a guardian?  Yes  No

If no, does your parent want to nominate a person to be a guardian?  Yes  No

You will be required to complete 247-FM-MEGA Under 18 Guardianship Form and 253-FM-MEGA Parent/Guardian Contact Details Form.

Nominated guardian must be over 21 years old and Australian Citizen or Permanent Resident and approved by MEGA through an interview if the person is not a family member or relative of the student. Relevant documents are required to provide at an interview.

GUARDIANSHIP DETAILS (Applicants under 18 years old)

Family Name of Guardian:

Given Name(s) of Guardian:

Relationship to Student:  Mother  Father  Relatives  Guardian

Unit no:  Street no:

Street Name:  Suburb:

State:  Postcode:  Country:

Home Phone no:

Mobile Phone no:

Email Address:

PARENT DETAILS (Applicants under 18 years old, if different than above)

Family Name of Parent:

Given Name(s) of Parent:

Relationship to Student:  Mother  Father

Unit n<sup>o</sup>:  Street n<sup>o</sup>:

Street Name:  Suburb:

State:  Postcode:  Country:

Home Phone n<sup>o</sup>:

Mobile Phone n<sup>o</sup>:

Email Address:

## ENGLISH COURSE SELECTION

Students without IELTS results will be tested upon arrival for English level and test result will determine the minimum duration and may be required to study additional weeks for entry into EAP, IELTS Preparation and FCE courses.

\*Different shifts are available. Please check availability.

- English Language (Programs)\*  
 HSP  
 EAP  
 IELTS Preparation  
 FCE (First Certificate in English Preparation)  
 CAE (Cambridge Certificate in Advanced English)

First Course:

Start Date:

Duration (n° of Weeks):

Second Course:

Start Date:

Duration (n° of Weeks):

Third Course:

Start Date:

Duration (n° of Weeks):

## VET COURSE SELECTION

Please tick to select course(s) you wish to study:

### Accounting Courses

- Certificate III in Accounts Administration (FNS30315 – CRICOS: 086431K)  
 Certificate IV in Accounting (FNS40615 – CRICOS: 090766G)  
 Diploma of Accounting (FNS50215 – CRICOS: 090767G)  
 Advanced Diploma of Accounting (FNS60215 – CRICOS: 090768F)

### Business Courses

- Certificate II in Business (BSB20115 – CRICOS: 093928D)  
 Certificate III in Business (BSB30115 – CRICOS: 086827A)  
 Certificate IV in Business (BSB40215 – CRICOS: 086922B)  
 Diploma of Business (BSB50215 – CRICOS: 087188G)  
 Advanced Diploma of Business (BSB60215 – CRICOS: 087475A)

### Marketing Courses

- Certificate IV in Marketing and Communication (BSB42415 – CRICOS: 093475F)  
 Diploma of Marketing and Communication (BSB52415 – CRICOS: 093476E)  
 Advanced Diploma of Marketing and Communication (BSB61315 – CRICOS: 093477D)

### IT Course

- Diploma of Information Technology (ICT50115 – CRICOS: 093929C)

### Travel and Tourism Courses

- Certificate III in Tourism (SIT30116 – CRICOS: 093924G)  
 Certificate IV in Travel and Tourism (SIT40116 – CRICOS: 093925G)  
 Diploma of Travel and Tourism Management (SIT50116 – CRICOS: 093926F)  
 Advanced Diploma of Travel and Tourism Management (SIT60116 – CRICOS: 093927E)

Please tick to select when you wish to commence studies (refer to MEGA Vocational Course Intake Dates Table on Page 1):

- January Intake  April Intake  
 July Intake  October Intake

Year:

### Pathway Courses

- University of Canberra  University of Wollongong  
 Western Sydney University  Torrens University  
 Charles Sturt University  King's Own Institute

Others:

## INTERNATIONAL STUDENTS ONLY

Passport n°:

Passport Expiry Date:

Do you have a current Australian visa?  Yes  No

If yes, Visa Type:  Student  Visitor  Business  Other

Are you applying for a student visa?  Yes  No

At which DIBP office will you submit visa application?

### Overseas Student Health Cover (OSHC):

Do you require MEGA to arrange OSHC?  Yes  No

If yes, which cover are you applying for?  Single  Couple  Family

Do you have OSHC?  Yes  No

If you have OSHC through MEDIBANK, please provide details:

Membership n°:  Expiry Date:

**OSHC arrangement is a requirement for student's visa application from DIBP.**

\*Single cover is for student only, Couple cover is for the student and spouse/partner and Family cover is for the student and dependants (including spouse, partner and dependent children).

### Overseas Visitor Health Cover (OVHC):

Parent who will be residing in Australia with student under 18 years old and applying for a guardian visa must hold OVHC. MEGA arranges the cover.

Do you require MEGA to arrange OVHC for your parent?  Yes  No

### Accommodation Arrangement:

Do you require MEGA to arrange airport transfer services?  Yes  No

Do you require MEGA to arrange accommodation?  Yes  No

Homestay? If yes, you will be required to complete homestay application form for the services  Yes  No

Shared accommodation? For UNDER 18 years old only  Yes  No

Type of shared accommodation:  
 Shared Room 2 Flatmates per room  Yes  No  
 Shared Room 3 Flatmates per room  Yes  No  
 Shared Room 4 Flatmates per room  Yes  No

Does your parent want to nominate homestay placement?  Yes  No

If yes, please complete 248-FM-MEGA Parental Advice of Independent Accommodation Arrangements form and MEGA will arrange homestay inspection

## EDUCATION DETAILS (DOCUMENTS ARE REQUIRED TO PROVIDE)

This is to identify if you satisfy MEGA entry requirements. Please list previous education that you have completed.

Please provide details of equivalent completion of Australian High School:

Qualification Name	Institution Attended	Date of Completion

Please provide details of any other previous education:

Qualification Name	Institution Attended	Date of Completion

## LEARNER NEEDS ANALYSIS

Note: Please answer the following questions to the best of your ability and understanding. Information provided by you forms part of the application requirement for admission into a course at MEGA.

### STUDENT'S INFORMATION

Marital Status:  Single  Married  Never Married

### COURSE(S) APPLIED FOR

Course Name	Duration

1. Please state your reason(s) for selecting the above course(s) at MEGA.

2. Is/Are the course(s) you are applying for directly related to your previous studies and/or experience?

3. Is/Are the proposed course(s) in line with your future career plan? Please elaborate.

4. Which specific skills and knowledge of your chosen MEGA course(s) interests you?

## DOCUMENT CHECKLIST

Please ensure to check if you have attached the following documents to this application. All documents that are not in English must be translated in English.

### Documents for all students:

- A copy of passport and visa (if onshore)
- Certified copies of English proficiency (must be obtained within the last 2 years, if required)
- Certified copies of Academic Transcripts and Certificates

### Documents to provide for nominated guardian by parents and homestay host for students under 18 with required forms:

- Certified copies of passport, Australian Citizenship and a proof of residential address
- Certified copies of proof of relationship to the student (if guardian is relative)
- Working with children checks & Police Check
- Homestay inspection outcome (must be processed by MEGA in order to be issued CAAW)

## PAYMENT

Students are required not to make payment on conditional offer until required documents are provided.

**Signed International Student Acceptance Form must be submitted with payment to MEGA.**

- Payment to be made by cash, cheques, bank draft or credit card (cash to Accounts Department)
- 2% surcharge applies to Visa and Mastercard, 3% surcharge applies to International Credit Card
- Please make cheques payable to 'Macquarie Education Group Australia Pty Ltd'.
- Personal cheques are not acceptable
- Please provide student number or name for EFT direct bank deposit.
- Please include \$25 for International Money Transfer
- UC payment must be made to UC accounts.

## TERMS & CONDITIONS

### Fees

#### For English students

- On accepting the Letter of Offer students must pay up to 50% of total course fees (duration more than 24 weeks) or
- In full (duration less than 24 weeks). Fees must be paid in order to obtain an eCoE and secure a place prior to course commencement date. For courses more than 24 weeks, the remaining tuition fees are not required until two weeks before the commencement date of the second study period of the course.

#### For vocational students

- On accepting the Offer students must pay the first payment instalment of tuition fee listed in the Payment Instalment Schedule in the Letter of Offer.
- Fees must be paid in order to obtain an eCoE and to secure a place prior to course commencement date.
- The remaining tuition fees must be paid by the due date as listed in the Payment Instalment Schedule.

Tuition fees may be paid in the form of cash, a bank draft or bank cheque, made payable to Macquarie Education Group Australia Pty Ltd. MEGA will not be responsible for any monies paid to an agent or third party. Tuition fees only cover the charges for tuition. Tuition fees DO NOT cover the charges for application fee, accommodation placement, airport pickup, transport, living expenses, textbooks, stationery, and equipment. Individual payment plans can be organised upon request on an individual student basis. If fees are not paid by the due date, a late fee of AUD 200.00 per instalment may be charged. Students are required to pay additional fees for, Re-assessment and Re-sit.

### Cancellation & Refund Policy-Student Default

The only refundable fees are the tuition fees. Fee refunds will be based on unexpended (unused) tuition fees.

Where an enrolment change is necessitated by illness or other exceptional and compassionate circumstances beyond the student's control and which prevent the student from completing studies in that study period, any refund of tuition fees is contingent upon approval of the refund by the CEO.

The fees and charges required to be paid to MEGA by a student will be as specified in a signed written agreement between the student and MEGA that is entered prior to the student commencing in the course(s) to which the agreement pertains.

Fees and charges may be consolidated under a "package" if the student is enrolled in more than one course at MEGA.

The types of fees and charges payable to MEGA by a student may include, without being limited to, the following:

- Tuition fees (including fees referred to as course or program fees)
- Materials fee
- Application fee
- Reassessment or unit re-sit fee
- Late payment fee or charges
- RPL fee
- Other contingency fees (e.g. lost student cards, replacement award/transcript)
- MEGA does not allow its education agents to collect any fees on its behalf. In exceptional circumstances where payments to an agent are approved and made under specific written instructions of MEGA, MEGA will treat these payments as payments made to MEGA. The following refund conditions and procedures will apply to all the fees whether paid directly to MEGA or through an approved agent of MEGA.

#### Full Refund of Tuition Fees

- All unexpended (unused) tuition fees will be refunded in full where:
- The course does not start on the agreed starting date which is notified in the Letter of Offer;
- The course stops being provided after it starts and before it is completed;
- The course is not provided fully to the student because MEGA has a sanction imposed by a government regulator; or
- An offer of a place is withdrawn by MEGA and no incorrect or incomplete information has been provided by the student
- Student Visa is refused by DIBP (Offshore Applicant or Onshore Student prior to course commencement date)

### Partial Refund of Fees

Partial refunds of the amounts specified below will be provided in the following circumstances:

- Where a student formally withdraws from a course more than four (4) weeks before the CoE start date, 80% of the tuition fees paid for that term or study period and any other unexpended (unused) tuition fees will be refunded.
- Where a student formally withdraws from a course less than four (4) weeks before the CoE start date, 50% of the tuition fees paid for that term or study period and any other unexpended (unused) tuition fees will be refunded.
- Where a student formally withdraws from a course less than two (2) weeks before the agreed CoE start date, 25% of the tuition fees paid for that term or study period and any other unexpended (unused) tuition fees will be refunded.
- Special consideration in compassionate and compelling circumstances for student who can demonstrate and must provide supporting documents/evidences where possible.

And in compassionate and compelling circumstances (supporting documents/evidences must be provided where possible) at any time where;

- A student is unable to obtain a student visa;
- Illness or disability prevents a student from taking up the course;
- There is a serious health issue/death of a close family member of the student; or
- Other special or extenuating circumstances preventing a student from taking up or continuing the course, including political, civil or natural events, and personal well-being, will be considered on a case-to-case basis on review of the supporting evidences at the discretion of the CEO.

The candidate/student will have the right to choose whether to seek a full refund of the fees, or to accept a place in another course. If the candidate/student chooses placement in another course, MEGA will ask the candidate/student to sign a new student agreement to confirm acceptance of the placement.

### No Refund of Fees

In certain circumstances, students will not be entitled for a refund of tuition fees. These circumstances include:

- Where a student formally withdraws from;
  - 1) A single course within MEGA; or
  - 2) The first course within a packaged program comprised of two or more courses within one or more MEGA schools/institution

after the CoE start date, the student will not be entitled for a refund and will still be liable for the tuition fee for that/current term or study period.

- Leave of absence, deferral, and suspension of studies do not entitle a student for a refund of tuition fees for the duration for which such absence, deferral or suspension were affected;
- A student whose enrolment is either suspended or cancelled by MEGA for whatsoever reason during an enrolment period, including but not limited to misbehaviour or non-payment of
- fees to the MEGA, shall not be eligible for a refund for that term;
- A Student whose visa is cancelled during an enrolment period while in Australia for any reason shall not be eligible for a refund;
- A student, who supplies incorrect or fraudulent information or document to obtain a place at MEGA, shall not be eligible for a refund;
- A student, who has visa refusal was a result of fraudulent or forged documents, shall not be eligible for a refund under any circumstances.

In the event where enrolment fee was waived at time of application and subsequently if student visa is not granted, MEGA shall withhold an amount equivalent to MEGA's published enrolment fee from any refunds made.

### Penalties for Non-payment or Late Payment of Fees

- A late payment charge of \$200 may apply, where a student (or their agent in case of an international student) has not paid tuition fees by the fee due date notified to the student.
- A student who has outstanding fees owing to the MEGA will not be permitted further enrolment (except where any Commonwealth or State legislation or code of practice provides otherwise) and will have their academic results withheld (as such will not be eligible to graduate) until the fee debt is paid in full.
- A student who has not paid tuition fees by the fee due date may have their enrolment cancelled at MEGA.
- A student whose enrolment has been cancelled due to non-payment of fees may apply for reinstatement of the enrolment within twenty (20) working days, commencing 3 days after the receiving of the notice of cancellation, provided the student pays in full for any outstanding amount owing to MEGA.

### Ceasing Provision of Educational Services

MEGA refuses to provide, or continue providing, the course to the student because of one or more of the following events:

- The student failed to pay an amount he/she was liable to pay the provider, directly or indirectly, in order to undertake the course
- The student breached a condition of his/her visa and has received a notice from MEGA of intention to report the student to DET via PRISMS
- Misbehaviour by the student has resulted in MEGA issuing the student a letter of intention to report the student to DET via PRISMS

### Procedure for Claiming Refunds

- All refund claims must be submitted in writing via College's Refund Request Form accompanied by appropriate supporting documents as specified to MEGA reception.
- All refund applications must be made and signed in person by the student. Where it is not possible for a student to be present in person (e.g. students residing overseas or international students) to claim a refund, the student must send a scanned copy of their signed forms to the Student Admissions Officer either by email or facsimile. On receipts of email or facsimile applications, the Student Admissions Officer will verify student's signatures on records and may also telephone the student to verify student's identity. No refunds will be made on email or facsimile applications until the time when student's identity has been verified.
- All applications for the refund will be authorised by the Chief Executive Officer (CEO).
- When an amount is refunded to an international student, MEGA will provide the student with a statement explaining how the refund amount has been calculated.
- A refund of fees in relation to an international student will be made in the same currency in which the fees were paid and be made to the party who entered into the written agreement with MEGA, unless that person directs MEGA otherwise in writing.

- In normal circumstance, MEGA will refund the amount within four (4) weeks after receipt of the completed and signed Refund Request Form together with appropriate supporting documents.
- Payments will be made to students either by electronic transfer in their nominated bank accounts.

For any refund to be paid to any other person than the students, a written authorisation from the student will be required.

**For any refund to be paid to any other person than the students, a written authorisation from the student will be required. Cancellation & Refund**

**Policy-Provider Default**

Refunds in situations of Provider Default are covered by the provisions of *The Education Services for Overseas Students Legislation Amendment (Tuition Protection Service and Other Measures) Act 2012* and applies if:

- MEGA does not offer a course on the advertised start date or
- terminates a course after the course start date or before the course completion date or
- does not provide a course as advertised due to sanctions by any authority or
- does not provide a course in full.

In such a case, MEGA will pay the student a refund which equals the amount of the total tuition fees paid for the remainder of the course not completed at the time of default if an alternative placement with another provider cannot be found to the student’s satisfaction. Such refunds will be made within 2 weeks following the default date.

**DECLARATION**

I have read, understood and accepted the Terms and Conditions on this Application Form and agree to be bound by all policies and conditions. I declare that all information provided with this application form is correct and complete and that I have read and understood and agree to be bound by the Terms and Conditions on this form and agree to be bound by them. These terms and conditions together with any offer letter sent by MEGA in response to the application will, upon payment of fees, constitute a written agreement between the parents (student if over 18 years) and MEGA for the purpose of the ESOS Act 2000 and the National Code of Practice 2007. I agree that in the event that false, inaccurate or misleading information is provided, MEGA reserves the right to cancel the enrolment. I agree that when I am accepted for enrolment into MEGA I must comply with and ensure the student complies with the terms and conditions of enrolment. I understand and consent that personal information provided by the student to MEGA may be available to the health insurance provider, Commonwealth and State agencies, pursuant to obligations under the ESOS Act 2000 and the National Code of Practice 2007 and to any contractors engaged by MEGA to provide advice or services in connection with any aspect of MEGA’s international student programme or operation. I hereby consent to being contacted in connection with this application and any subsequent enrolment by text message, email or other electronic means and note that I may at any time opt out of being contacted by any such electronic means by contacting Admissions Department and so advising.

I consent to the student named in this application form:

- Attending and participating in MEGA activities, including excursions and trips arranged by MEGA, and
- In the event of an emergency, using ambulance transportation and/or receiving such medical or surgical treatment as may be deemed necessary.

I am responsible for costs incurred in providing medical treatment and associated services for the student.

I agree that if there is any difference in meaning of the provision of an English version and any translated version of this form or the Terms and Conditions to me, the English version is to prevail.

*This agreement, and the availability of MEGA complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws.*

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Students under 18 years old, parent/guardian signature is required.**

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**PLEASE FORWARD COMPLETED APPLICATION TO:**

**MEGA Admissions Department**  
**Level 9, 225 Clarence Street Sydney NSW 2000**  
**[T]: 61 2 9299 6788 [E]: admissions@mega.edu.au [W]: www.mega.edu.au**  
**Macquarie Education Group Australia P/L**  
**CRICOS Provider Code: 02657J RTO Code: 91305 ACN 111 742 15**

**EDUCATION AGENT/REPRESENTATIVE**

Are you applying through an education agent?  Yes  No

Representative’s Details