

## 705-FM-MEGA Deferment and Suspension of Studies Application Form

<b>Relevant Standards</b> SRTOs 2015: 1.7, 5.2 The National Code 2018: Standard 2.1.8, 9	<b>Linked Documents</b> Deferral, Suspension, and Cancellation of Enrolment Policy Student Code of Conduct Academic and General Misconduct Policy Students Complaints and Appeals Policy Withdrawal and Course Cancellation Form
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### Student Details

<b>Name</b>	<b>Student ID</b>	
<i>For under 18 years old only</i>	<i>Name of Guardian</i>	
<b>Contact Phone</b>		
<b>Course/Group</b>		
<b>Expected length of Absence</b>	(weeks)	

<b>Your Reason(s) for Deferment or Allowable Suspension</b>	
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<b>Details &amp; Evidence</b> <i>(Please provide as much details as possible)</i>  <b>Note:</b> Relevant evidence is required:  Attach any supporting documents with this form to support your application.  <b>Application will be refused if no supporting document(s) are attached</b>	
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*All reasons given above are accurate and true. I also recognise my course progress obligations according to the Department of Home Affairs (DHA)*  
*Where approval is granted, the student is advised to contact the immigration (DHA) to seek advice on any potential impacts on their visa, including the need to obtain a new visa*

<b>Student's Declaration and Signature</b>		Date:
<b>For under 18 years old, Guardian's signature</b>		

**For OFFICE use only**

<b>Received by</b>		Date:
<b>Valid Evidence Sighted and/or Collected</b>		
<b>Decision</b>	<input type="checkbox"/> Deferral Granted	From                      to
	<input type="checkbox"/> Deferral Not Granted	Reason:
	<input type="checkbox"/> Suspension Granted	From                      to
	<input type="checkbox"/> Suspension Not Granted	Reason:
<b>If granted, Likely Impact on Course Duration</b>		
<b>Admissions Officer Signature</b>		Date:
<b>Follow-up Action</b>	If granted, Admissions Officer must update student's eCOE and course duration within 31 days and for under 18 years of age, within 14 days and informed guardian. If declined, advise the student or guardian (under 18 years old) of the outcome in writing within 14 days from date of decision.	