

A SMARTER PATHWAY

A Smarter Pathway



M E G A

A SMARTER PATHWAY

Welcome

Thank you for your interest in Macquarie Education Group Australia (MEGA). We are committed to providing quality education to students from all over the world.

Students at MEGA benefit from our qualified team of teaching professionals with real-world, best-practice experience in industry and the global business arena. We offer world-class standards in English language, Accounting, Business, Marketing and Communication, Information Technology, Cyber Security, Project Management, Leadership and Management.

A MEGA education equips students with English language and vocational skills, knowledge and exposure to current business practices and work experience needed to succeed in our competitive world.

Programs at MEGA are state-of-the-art, comprehensive and of high quality and standard, giving students a solid foundation in business techniques, preparing them for their chosen discipline.

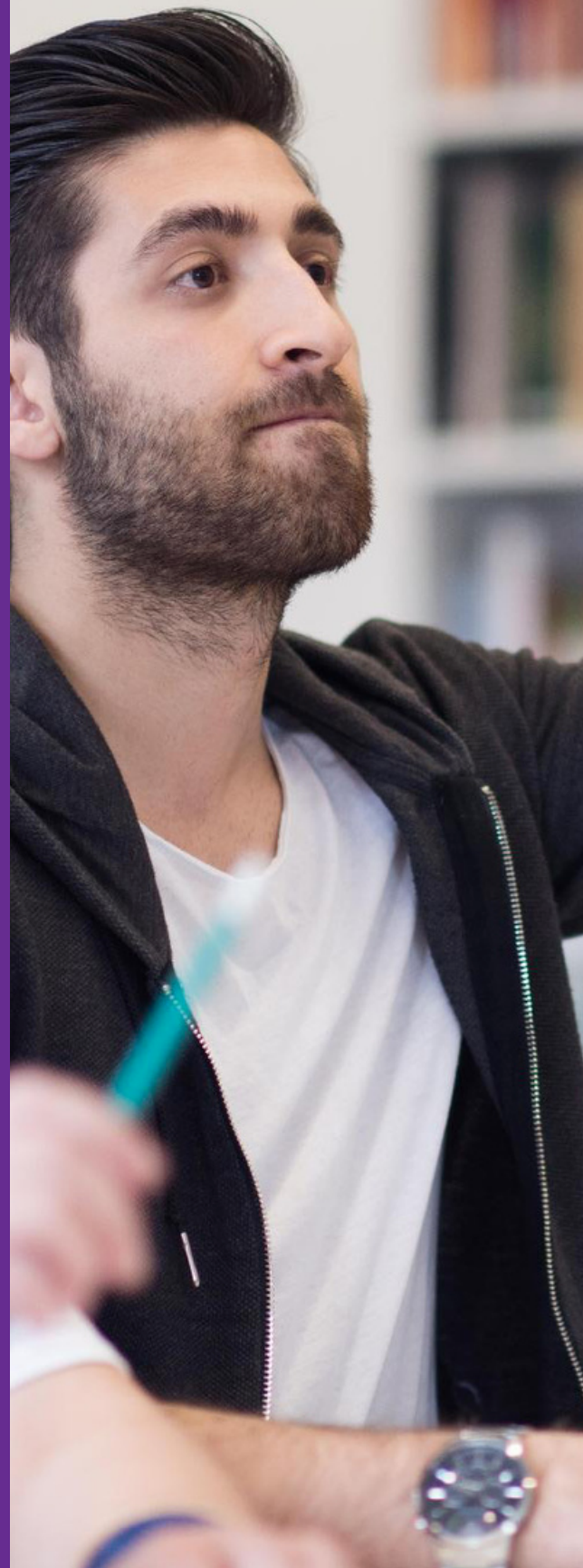
Whatever age and ambitions, I am confident that MEGA can help its students achieve their goals and dreams.

Your personal development and welfare are important to us. We look forward to meeting with each student to discuss how we can complement your background and help you achieve your goals.

Henry Liu

B Com, LLB (UNSW)

Chief Executive Officer/Principal Administrator



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We have earned industry-wide reputation for the consistently high-quality education we offer.

Fully accredited by the Australian Skills Quality Authority (ASQA) and quality endorsed by the National ELT Accreditation Scheme (NEAS).



#1 RANKED IN AUSTRALIA

School/Centre Recommendation and Country Recommendation Categories
The Australian English Language Barometer Survey, 2019/2020

One of the best schools
in Australia for overall
international student support.

(International Student Barometer
survey 2018/2019, organised by
English Australia:

[https://www.englishaustralia.com.au/
documents/item/636\)](https://www.englishaustralia.com.au/documents/item/636)

About MEGA

Our steady growth in student enrolments is testimony to our strong educational values and our inclusive ethos.

Our friendly, highly-qualified staff are committed to ensuring your experience at MEGA is both rewarding and memorable.

This practice of putting students first has been recognised as MEGA was ranked number one in many categories in the Australian English Language Barometer Student Survey, 2019/2020.

MEGA offers students from all over the world the opportunity to study a variety of English and vocational courses, including: English Language Programs, IELTS Preparation, Cambridge English B2 First (FCE), Cambridge English C1 Advanced (CAE), High School Preparation (HSP), Primary School Preparation (PSP), English for Academic Purposes (EAP) as well as Accounting, Business, Marketing and Communication, Leadership and Management, Information Technology, Cyber Security, and Project Management courses. Our highly qualified teaching staff deliver enjoyable, rewarding lessons that enrich students' understanding of the English language and Australian culture.

We are also very proud to offer regular excursions and activities, including day trips around Sydney and weekend getaway trips.

For a high quality and richly rewarding language learning experience, we aim to exceed your expectations at MEGA.

At MEGA every student is valued. Teaching and learning takes place in a supportive, nurturing, student-centred environment with every effort made to cultivate the full potential of each individual.

By meeting educational needs, we can overcome learning barriers, thereby empowering students to meet and exceed their own expectations.

We believe that responding to individual learning styles with a range of teaching strategies provides the most satisfying experience for all.

Location

MEGA is located in the heart of Sydney CBD, near the Queen Victoria Building (QVB).

Convenient access to public transport, students can readily experience the cafes, restaurants, entertainment venues and shopping that Sydney life offers.





Life in Sydney

Sydney is one of the most modern, multicultural and exciting cities in the world. Living in Sydney is an excellent way to experience a cosmopolitan society

Weather

Our mild winter and moderate summer attract tourists from all around the world. You will enjoy the weather all year round.

Work Experience

Subject to the Department of Home Affairs' approval, your student visa allows you to work 48 hours per fortnight during the teaching term and full-time during the school holidays.

MEGA holidays normally coincide with the tourist season, giving you the best chance to meet people, find employment, and to use your growing English language and vocational skills in the real world.

People

Australians are known for their friendliness. Being a migrant society with people from over 100 countries calling Australia their home, you will have the opportunity to enjoy the cultural diversity here.

Convenient Transport

Sydney has a modern public transport system including trains, light rail, buses and ferries. MEGA is a short walk from the bus stops and train stations.

For more information about settling in Sydney, please access MEGA Students' Pre-Arrival Guide on our website: www.mega.edu.au.



**Helping you to achieve
your academic potential**

Enrol for our course today www.mega.edu.au



13 reasons why MEGA is a Smarter Pathway:

1. One of the top Australian education brands
2. Many reputable pathways to Australian universities, private higher education providers, vocational colleges, high schools and primary schools
3. Maximum credit exemptions and direct entry into our pathway partners' courses
4. Easier entry requirements
5. Excellent teaching quality
6. Packaged direct entry into Higher Education Institute's bachelor and master courses
7. Excellent Sydney CBD campus location and modern learning facilities
8. Small classes, focused learning and training
9. Friendly student services
10. Diverse student mix
11. Interactive social events
12. Job placement assistance
13. Affordable course fees with huge overall savings



**Helping you to achieve
your academic potential**

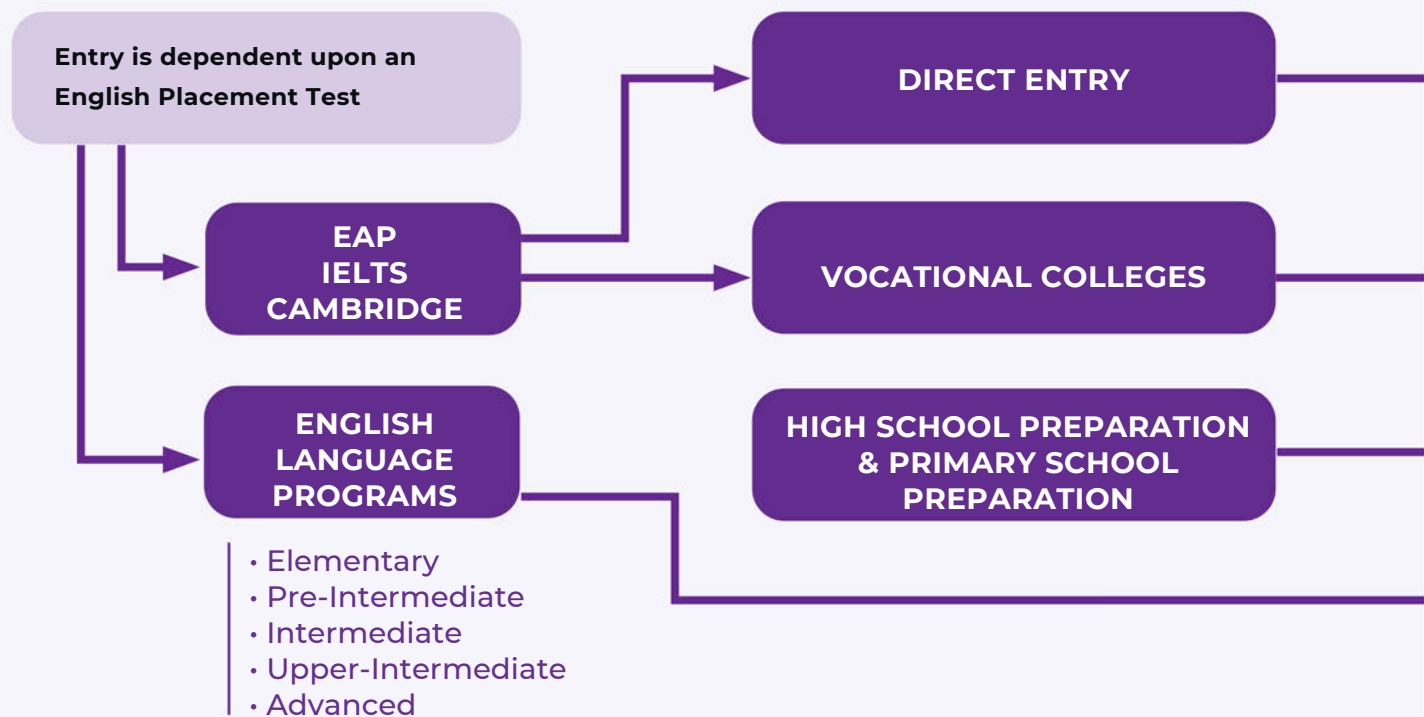
Enrol for our course today www.mega.edu.au

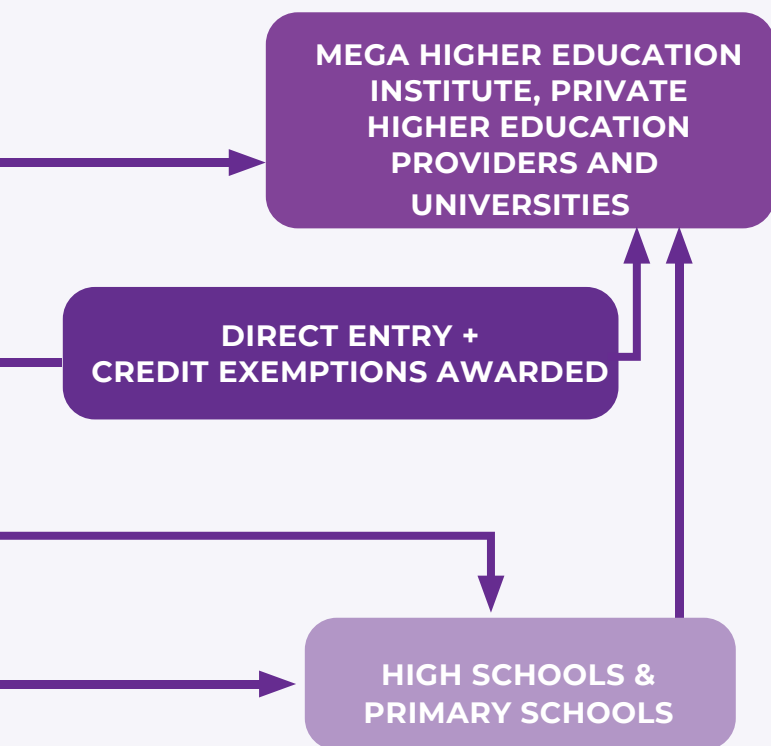
GREAT NATIONALITY MIX

MEGA Pathway Partners

For many of our qualifications, you can access direct entry into reputable Australian universities, private higher education providers, vocational training institutions, and elite high schools under our articulation arrangements.

ENTRY







English courses

- English Language Programs
- English for Academic Purposes (EAP)
- IELTS Preparation
- Cambridge English B2 First (FCE)
- Cambridge English C1 Advanced (CAE)
- High School Preparation (HSP)
- Primary School Preparation (PSP)

English Language Courses Equivalence Table

IELTS Equivalence	4.0	4.5	5.0	5.5	6.0	6.5	7.0+
English Language Programs	Elementary	Pre-Intermediate	Intermediate	Upper-Intermediate	Advanced		
English for Academic Purposes (EAP)				EAP 1	EAP 2	EAP3	
IELTS Preparation			IELTS 1	IELTS 2	IELTS 3		
Cambridge English B2 First			FCE				
Cambridge English C1 Advanced					CAE		
High School Preparation	HSP 1	HSP 2	HSP 3	HSP 4	HSP 5		

English Language Programs

CRICOS CODE: 059823G

Key Facts

Course length: 1 to 60 weeks (12 weeks per level)

Hours per week:

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Entry requirement: None

Intakes: Every Monday

English Language Programs encompass a combination of these available English courses:

- Elementary
- Pre-Intermediate
- Intermediate
- Upper-Intermediate
- Advanced

Why study MEGA's English Language Programs

Flexible timetable

(Morning and Evening classes)

- Start every Monday
- Continuous progress tests
- Great student nationality mix
- Fun student activities
- Variety of Electives to choose from:
 - **Survival English:** This elective's objective is to improve students' communication skills, focusing on their speaking and listening skills, in different real life situations. Some examples of those real life conversations include booking a hotel room, ordering food in a restaurant, making enquiries for job opportunities, etc.
 - **Business English:** This elective is designed for students who will embark on business courses or who wants to improve his/her interview skills, cover letter and resume writing skills. Students will also learn technological skills such as PPT presentation and Excel.
 - **Australian Culture:** Students will learn Australian slang and get used to the Australian accent. This elective will also teach Australian history and geography.
 - **Pearson Test of English (PTE):** Students will get familiar with the PTE testing system and gain PTE testing skills including: speaking, listening, reading and writing. Students will also participate in regular mock tests.
 - **Arts and Music:** Students will learn English poems and lyrics. Students will sing together and create poems of their own.

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Review of last week Speaking and Listening activities	English Grammar Using the new grammar structure in writing and speaking	English Grammar How to use the new grammar structure	Weekly Revision
	English Grammar Using the new grammar in speaking	Reading and Listening activities	Writing skills How to write emails/stories/ paragraphs/ essays etc.	Grammar and Vocabulary consolidation
45 minutes lunch				
12.00pm - 2.45pm	Vocabulary Using the new vocabulary in context/real life	Speaking Skills How to survive in Australia Aussie culture and slang	Vocabulary Vocabulary for the topic of the week	Learning from songs/movies

Course outline

- Develop listening, speaking, reading and writing skills
- Practise English in "real-life" situation
- Broaden your vocabulary
- Learn how to apply your grammatical knowledge

English for Academic Purposes (EAP)

CRICOS CODE: 059275G

Key Facts

Course length: 12 to 36 weeks (12 weeks per level)

Levels: 3 levels

- EAP 1
- EAP 2
- EAP 3

Hours per week:

20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Intakes: Every Monday

Entry requirement:

EAP 1: English Placement Test at MEGA or English Language Programs Intermediate level completion or its equivalence.

EAP 2: English Placement Test at MEGA or EAP 1 completion or English Language Programs Upper-Intermediate level completion or its equivalence

EAP 3: English Placement Test at MEGA or EAP 2 completion or English Language Programs Advanced level completion or its equivalence.

Course Outline

EAP is a preparation course designed for students who wish to be successful at a vocational level or university affiliated with MEGA.

The purpose of the EAP course is to develop independent learning and research skills, cooperative learning, reflective and critical thinking, the use of Information and Communication Technology (ICT) and the growth of students' actual and tacit knowledge.

Couse Components

- Reading academic texts
- Essay writing skills
- Listening and note-taking for lectures and tutorials
- Academic research skills
- Compiling bibliographies
- Tutorial presentations
- Exam techniques
- Referencing skills
- Critical thinking
- Academic conversation for presenting written and spoken content

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Homework completion Question-answers session Student led discussion on a topic (health/environment, etc.)	Grammar for Academic Purposes Describing graphs and charts Listening to university lectures/Tedta lks etc.	Academic Reading Skills Critical Thinking Academic Vocabulary Phrases and expressions from the reading article	Weekly Revision Practice Test Reading and Listening
	Academic Vocabulary related to the topic being discussed Academic reading and listening activities	Writing Skills How to write an essay Howto paraphrase etc.	Presentation skills How to use powerpoint in presentations	Grammar and Vocabulary consolidation Group/individual presentations
45 minutes lunch				
12.00pm - 2.45pm	Research, library, computer and independent study skills session	Speaking Skills Debating techniques and practice	Research, library, computer and independent study skills session	Question-answers session Feedback

IELTS Preparation

CRICOS CODE: 059273K

Key Facts

Course length: 2 to 36 (12 weeks per level)

Hours per week: 20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18 years old

Entry requirement: English Placement Test at MEGA or English Language Programs Intermediate level completion or its equivalence

Enrolment: Every Monday

The MEGA IELTS Preparation course prepares students for the General and Academic modules of the IELTS test.

Our weekly practice mock tests give students lots of practice and the confidence to take the IELTS test. As a result, we enjoy a very high success rate with over 90% of our students achieving their desired IELTS score.

Course outcomes

At the completion of the course, students will:

- Gain proficiency in reading, speaking, listening, and writing
- Be well-prepared for the IELTS exam



Margarita from Chile

IELTS Preparation

"My teachers are amazing. They understood and connected with me well on a personal level. My most memorable experience is meeting classmate from all parts of the world and learning their cultures. I love the culture diversity here. MEGA has opened doors for me and prepared me well for my future career. Thank you."

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Test Review Discussion Answer Student problems and queries	IELTS Listening Practice Listening for gist and specific information	IELTS Reading Practice Academic Reading vs. General Reading	Practice Test Writing
	IELTS Reading Skills Skimming and scanning skills	Grammar for IELTS Complex grammar structures	Grammar for IELTS Complex grammar structures	Practice Test Listening
	IELTS Writing Skills Idea development	Vocabulary Extension Vocabulary used in certain context	Grammar for IELTS Grammar used in letters	Practice Test Reading
	Speaking Test Tips	Speaking Test Part 1 Short answers	Speaking Test Part 2 Topic and idea progression	Practice Test Speaking
45 minutes lunch				
12.00pm - 2.45pm	Question-answer Session Library, online practice and independent study skills session	Question-answer Session Library, online practice and independent study skills session	Question-answer Session Library, online practice and independent study skills session	Test Feedback

Cambridge English B2 First (FCE)

CRICOS CODE: 070189B

Key Facts

Course length: 10 to 12 weeks

Hours per week: 20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18 years old

Entry requirement: English Placement Test at MEGA or English Language Programs

Upper-Intermediate level completion or its equivalence

Enrolment: Fixed intakes (January, April, June and September)

Cambridge exams

The exams are internationally recognised and useful for students who need to use English in their workplace.

The exam consists of five papers: Reading, Writing, Speaking, Listening and Use of English.

Our course develops and improves skills in all five areas.

Course Components

At the completion of this course, students will have:

- An appreciation of the B2 first Cambridge examination structure
- Acquired further examination techniques and strategies
- Enhance their speaking skills
- Enhance their listening skills
- Enhance their reading skills for different genres
- Improved analytical skills for interpreting different genres and writing skills
- Developed a richer vocabulary bank

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Work on individual action plans			
	Core Textbook With focus on Listening and Speaking Skills	Core Textbook With focus on Reading	Core Textbook With focus on Listening and Speaking	Core Textbook With focus on Reading and Writing
	Cambridge Listening Skill Taken from ABC, BBC etc.	Cambridge Reading Skill Skimming and Scanning Vocabulary Extension Use vocabulary in context	Grammar Extension English Grammar in Use Using the right grammar structure	Cambridge Writing Skills How to write a review/report/letter etc.
45 minutes break				
12.00pm - 2.45pm	Speaking Describing pictures	Cambridge writing In-class writing	Cambridge speaking How to speak accurately	Language Activity Understanding native speakers

Cambridge English

C1 Advanced (CAE)

CRICOS CODE: 092405F

Key Facts

Course length: 10 to 12 weeks

Hours per week: 20 hours face-to-face teaching per week

Class size: Average 15 / Maximum 18

Minimum age: 18 years old

Entry requirement: English Placement Test at MEGA English Language Programs Advanced level completion or Cambridge English B2 First (FCE) level completion or its equivalence

Enrolment: Fixed intakes (January, April, June and September)

Cambridge exams

This course prepares students for the Cambridge English C1 Advanced (CAE) Examination.

It also provides a progression from the Cambridge English B2 First (FCE) course, which students may have undertaken, to this more rigorous academic English course for students who wish to enrol in university degrees or diploma programs.

Course Components

This course prepares students for the Cambridge English C1 Advanced (CAE) examination.

It also provides a progression from the Cambridge English B2 First (FCE), which students may have undertaken, to the more rigorous academic English course for students who wish to enrol in university degrees or diploma programs.

Students in Cambridge English C1 Advanced (CAE) course will develop their English language competence in three phases:

- Extending and consolidating students' grammatical and functional knowledge of English.
- Developing examination skills, and
- Undertaking Cambridge English C1 Advanced (CAE) practice tests

Sample Timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9.00am - 11.15am	Work on individual action plans			
	Core Textbook With focus on Listening and Speaking Skills	Core Textbook With focus on Reading	Core Textbook With focus on Listening and Speaking	Core Textbook With focus on Reading and Writing
	Cambridge Listening Skill Taken from ABC, BBC etc.	Cambridge Reading Skill Skimming and Scanning Vocabulary Extension Use vocabulary in context	Grammar Extension English Grammar in Use Using the right grammar structure	Cambridge Writing Skills How to write a review/report/letter etc.
45 minutes break				
12.00pm - 2.45pm	Speaking Describing pictures	Cambridge writing In-class writing	Cambridge speaking How to speak accurately	Language Activity Understanding native speakers

High School Preparation (HSP)

CRICOS CODE: 059274J

Key Facts

- Course length:** 2 to 60 weeks (12 weeks per level)
- Hours per week:** 25 hours face-to-face teaching per week
- Class size:** Average 15 / Maximum 18
- Minimum age:** 12 to 18 years old
- Enrolment:** Every Monday



Doris from China
High School Preparation
Gained entry to Stella Maris College

"I felt very settled at MEGA. My teachers understood my challenges as an international student and they have always supported me throughout my journey. I came to Australia with little or no English, and now I can read and write well. I have also integrated well into Stella Maris too. Thank you again for everything."

Course Components

The High School Preparation (HSP) course prepares students for entry into the Australian high school system. In HSP, students can expect to learn the following topics and subject areas:

- Vocabulary and content relevant to the Australian high school curriculum
- Subject-specific content to prepare students for Years 7-12, including Mathematics, Visual Arts, ESL, History, Geography, Science, etc.
- Academic language necessary to write essays and longer pieces
- Essay writing skills – complex structures, paragraphing, bibliography and referencing skills
- Grammar and useful terminology specific to high school settings
- Extra-curricular activities, including sports and cultural excursions

Sample Timetable For High School Preparation (HSP)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am - 10:30am	Orientation & Campus Tour	Mathematics: Algebra Foundations	Science: Introduction to Experiments	Social Studies: Australian Culture & History	Excursion: Visit to a Science Museum, Local University or Historical Site
10:30am - 10:45am	Morning Break				
10:45am - 12:30pm	Communication Skills: Public Speaking & Debating	Physical Education: Fitness & Team Sports	Digital Literacy: Research & Online Safety	Science: Lab Work & Practical Investigations	Excursion
12:30pm - 1:15pm	Lunch Break				
1:15pm - 2:30pm	Mathematics: Problem Solving & Critical Thinking	Science: Environmental Studies & Sustainability	English: Writing Essays & Argumentative Texts	Humanities: Understanding Global Issues	Project-Based Learning: Group Presentations & Discussions
2:30pm - 3:00pm	Afternoon Activities: Study Skills & Time Management	Afternoon Activities: Creative Writing Workshop	Afternoon Activities: Guided Reading & Book Club	Afternoon Activities: Media Literacy & News Analysis	Graduation Ceremony & Farewell Or Project-Based Learning

Primary School Preparation

At MEGA's Primary School Preparation Program, we provide a safe and caring learning environment, helping each student achieve their full potential.

Primary School Preparation (PSP)

CRICOS CODE: 119943J

Key Facts

- Course length:** 2 to 36 weeks (12 weeks per level)
- Hours per week:** 25 hours face-to-face teaching per week
- Class size:** Maximum 15 per class
- Minimum age:** 6 to 12 years old
- Enrolment:** Every Monday



Ryan from China

Primary School Preparation Gained entry to Year 2 at the Scots College

"I love those fun school activities and interactions between my son, Ryan and his teacher, Liza. It helped Ryan to improve his English language skills and boost his confidence level. My son always gets up in the morning, very eager to attend school!! Thank you for your effective preparation for Ryan's study at the Scots College."

-- Chanel (Ryan's mum)

Course Components

MEGA's Primary School Preparation (PSP) course assists international students to attain the English level required for entry into reputable Australian Primary Schools. MEGA's Primary School Preparation program provides a safe and caring learning environment, helping each student achieve their full potential.

We use a wide variety of teaching techniques to inspire the active young learners. We are committed to meeting the needs of all our students.

Our young learners will develop the knowledge and skills necessary to be able to transition successfully linguistically and culturally into all Australian primary schools. We have small classes led by our team of experienced and energetic teachers, to support students into a smooth transition into Australian primary schools.

Our program is based on the subjects that young learners study in the Australian primary school system, with a special focus on the English language. Students will be involved in all types of exciting and fun learning activities, and their progress is carefully monitored by our teachers.

Sample Timetable for Primary School Preparation (PSP)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am - 10:30am	Orientation and Campus Tour	Mathematics: Introduction to Numbers	Science: Exploring Weather and Seasons	Social Studies: Local Community and Helpers	Excursion: Drawing and Painting Techniques
10:30am - 10:45am	Morning Break				
10:45am - 12:30pm	Music: Singing and Rhythm Basics	PE: Fun with Fitness (Games and Coordination)	Art: Crafts with Recycled Materials	Computer Skills: Basic Typing and Internet Safety	Language Arts: Storytelling and Puppet Show
12:30pm - 1:15pm	Lunch Break				
1:15pm - 2:30pm	Mathematics: Fun with Shapes and Patterns	Science: Plant Life Cycle	Studies: Maps and Globes	Language Arts: Poetry and Simple Plays	Field Trip: Visit to a local Park or Historical Site
2:30pm - 3:00pm	Afternoon Activities: Puzzle Time	Afternoon Activities: Team Building Games	Afternoon Activities: Nature Walk	Afternoon Activities: Reading Circle	Graduation Party or Field Trip

MEGA Study Tour

MEGA is famous for our custom-made study tour program. Our program can be designed for all levels, ages, budgets and areas of interests.

We promise quality teachers, interactive classes and exciting activities to enhance student's learning experience in Australia. Students will get a taste of Aussie sports, fun outdoor activities, arts and culture.

The MEGA Study Tour Program include English classes, homestay (meals included), airport pickup and daily excursions after classes.

Requirements

- Study tours can only be arranged in groups. There must be at least 12 students to run a class. If there are less than 12 students, additional surcharges will apply depending on the number of students.
- Booking and payment are required at least 4 weeks in advance
- Students must be able to make their own way to MEGA each day and pay for their own transportation cost.
- Afternoon activities may vary due to weather conditions and availability.

Week 1

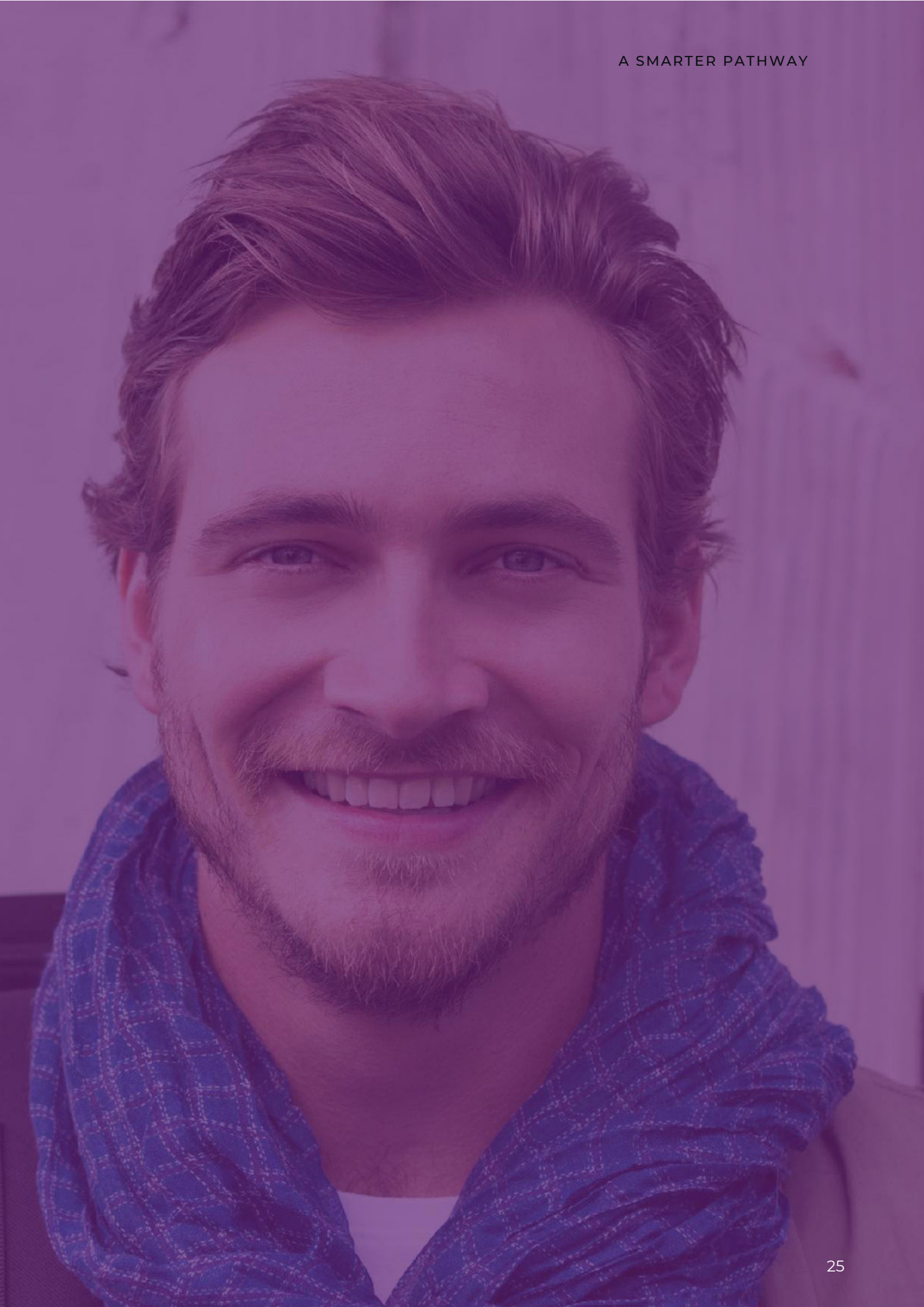
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am - 10:15am	Orientation & Campus Tour	English Lesson	English Lesson	English Lesson	English Lesson
10:15am - 10:30am	Morning Break				
10:30am - 12:15pm	English Lesson	English Lesson	English Lesson	English Lesson	English Lesson
12:15pm - 1:00pm	Lunch Break				
1:00pm - 3:00pm	Excursion: Sydney Opera House	Excursion: Watson's Bay	Excursion: Sydney Eye Tower	Excursion: Manly Beach	Excursion: State Library of NSW OR Graduation

Week 2

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am - 10:15am	English Lesson	English Lesson	English Lesson	English Lesson	Excursion: Taronga Zoo Sydney
10:15am - 10:30am	Morning Break				
10:30am - 12:15pm	English Lesson	English Lesson	English Lesson	English Lesson	Excursion: Taronga Zoo Sydney
12:15pm - 1:00pm	Lunch Break				
1:00pm - 3:00pm	Excursion: Art Gallery of NSW	Excursion: Sydney Harbour Bridge Walk	Excursion: Australian Museum	Excursion: Centennial Parklands	Excursion: Taronga Zoo Sydney or Graduation



From top left: 1. Sculptures by the Sea - Bondi 2. Queen Victoria Building 3. Watsons Bay 4. MEGA Christmas Party 5. Sports Excursion 6. Sydney Ferry 7. The Royal Botanic Garden 8. MEGA Graduation 9. The Grounds of Alexandria 10. House Down Under 11. Hyde Park 12. Strike Bowling - Entertainment Quarter



Vocational courses

- Accounting
- Business
- Marketing and Communication
- Project Management
- Cyber Security
- Information Technology
- Leadership and Management

School of Accounting

FNS40222 CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING - CRICOS CODE 109970M

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBTEC302	Design and produce spreadsheets	Core
2	FNSACC412	Prepare operational budgets	Core
3	FNSACC414	Prepare financial statements for non-reporting entities	Core
4	FNSACC421	Prepare financial reports	Core
5	FNSACC321	Process financial transactions and extract interim reports	Core
6	FNSTPB412	Establish and maintain payroll systems	Core
7	FNSACC426	Set up and operate a computerised accounting system	Core
8	FNSACC418	Work effectively in the accounting and bookkeeping industry	Core
9	FNSTPB411	Complete business activity and instalment activity statements	Core
10	FNSACC322	Administer subsidiary accounts and ledgers	Core
11	BSBWRT311	Write simple documents	Elective
12	BSBOPS404	Implement customer service strategies	Elective
13	BSBTEC404	Use digital technologies to collaborate in a work environment	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

FNS50222 DIPLOMA OF ACCOUNTING - CRICOS CODE 111705K

N°	UNIT CODES	UNIT NAMES	TYPES
1	FNSACC524	Prepare financial reports for corporate entities	Core
2	BSBTEC402	Design and produce complex spreadsheets	Core
3	FNSACC526	Implement and maintain internal control procedures	Core
4	FNSACC527	Provide management accounting information	Core
5	FNSACC521	Provide financial and business performance information	Core
6	FNSACC522	Prepare tax documentation for individuals	Core
7	FNSACC523	Manage budgets and forecasts	Core
8	FNSFMK515	Comply with financial services regulation and industry codes of practice	Elective
9	BSBHRM528	Coordinate remuneration and employee benefits	Elective
10	BSBLDR413	Lead effective workplace relationships	Elective
11	FNSACC505	Establish and maintain accounting information systems	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Must have completed the following units of competency (or equivalent):

FNSACC321 Process financial transactions and extract interim reports
 FNSACC322 Administer subsidiary accounts and ledgers
 FNSACC418 Work effectively in the accounting and bookkeeping industry
 FNSACC421 Prepare financial reports (this unit is the equivalent version of BSBFIA401 Prepare financial reports).
 These competencies may have been achieved through completion of the following (or their equivalent):
 FNSSS00014 Accounting Principles Skill Set or FNS40222 Certificate IV in Accounting and Bookkeeping

- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent

- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA
Accounting Support Officer	Assistant Accountant
Bookkeeper	Banking Services Manager
Financial Planner's Assistant	Financial Services Manager

FNS60222 ADVANCED DIPLOMA OF ACCOUNTING - CRICOS CODE 111706J

N°	UNIT CODES	UNIT NAMES	TYPES
1	FNSINC611	Apply economic principles to work in the financial services industry	Core
2	FNSACC634	Monitor corporate governance activities	Core
3	FNSINC612	Interpret and use financial statistics and tools	Core
4	FNSINC513	Identify and apply complex ethical decision making to workplace situation	Elective
5	FNSACC603	Implement tax plans and evaluate tax obligations	Elective
6	FNSACC607	Evaluate business performance	Elective
7	FNSACC601	Prepare and administer tax documentation for legal entities	Elective
8	FNSACC613	Prepare analyse management accounting information	Elective
9	FNSACC608	Evaluate organisation's financial performance	Elective
10	FNSACC521	Provide financial and business performance information	Elective
11	FNSACC606	Conduct internal audit	Elective
12	BSBOPS504	Manage business risk	Elective
13	BSBOPS601	Develop and implement business plans	Elective
14	FNSACC614	Prepare complex corporate financial reports	Elective
ADVANCED DIPLOMA COMPLETED			

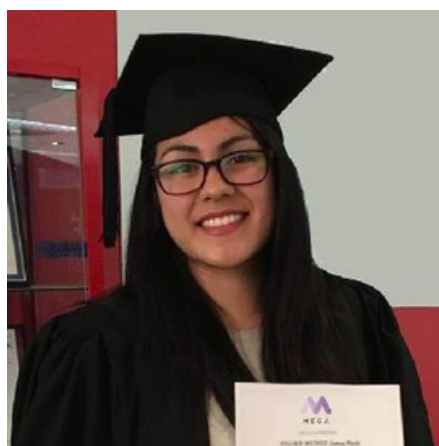
Entry Requirements

- Qualification - FNS50222 Diploma of Accounting; or its superseded version FNS50217 Diploma of Accounting or equivalent, provided the listed elective unit BSBTEC402 Design and produce complex spreadsheets (or equivalent) has been completed
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)



Samya Paola Palma from India
Diploma of Accounting

"My trainers, Arun and Zia, were really good. The course was exceptional!! The student services staff always respond to my queries fast."

Career Outcomes

ADVANCED DIPLOMA

Accounts Manager	Business Advisor and Planner
Senior Financial Planner	Tax Agent*
Business Manager	Tax Planner and Advisor*

Disclaimer: *Additional qualifications are required. Please refer to <https://www.tpb.gov.au/> for more information.

SCHOOL OF BUSINESS

BSB40120 CERTIFICATE IV IN BUSINESS - CRICOS CODE 105957G

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT411	Apply critical thinking to work practices	Core
2	BSBTEC404	Use digital technologies to collaborate in a work environment	Core
3	BSBTWK401	Build and maintain business relationships	Core
4	BSBWHS411	Implement and monitor WHS policies, procedures and programs	Core
5	BSBWRT411	Write complex documents	Core
6	BSBXCM401	Apply communication strategies in the workplace	Core
7	BSBSTR401	Promote innovation in team environments	Elective
8	BSBTEC403	Apply digital solutions to work processes	Elective
9	BSBPEF402	Develop personal work priorities	Elective
10	BSBPEF403	Lead personal development	Elective
11	BSBCRT412	Articulate, present and debate ideas	Elective
12	BSBTEC303	Create electronic presentations	Elective
CERTIFICATE IV COMPLETED			

Course Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 26 weeks

Contact weeks: 20 weeks (20 hours per week x 20 weeks - 400 hours, including part blended learning)

BSB50120 DIPLOMA OF BUSINESS - CRICOS CODE 105959E

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT511	Develop critical thinking in others	Core
2	BSBXCM501	Lead communication in the workplace	Core
3	BSBFIN501	Manage budgets and financial plans	Core
4	BSBOPS501	Manage business resources	Core
5	BSBSUS511	Develop workplace policies and procedures for sustainability	Core
6	BSBOPS504	Manage business risk	Elective
7	BSBINS601	Manage knowledge and information	Elective
8	BSBPMG430	Undertake project work	Elective
9	BSBOPS503	Develop administrative system	Elective
10	BSBTWK401	Build and maintain business relationships	Elective
11	BSBPEF403	Lead personal development	Elective
12	BSBCRT412	Articulate, present and debate ideas	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA	
Executive Personal Assistant	Administration Manager	Project Coordinator
Office Administrator	Business Manager	Office Manager
Project Officer	Executive Officer	Program Consultant

BSB60120 ADVANCED DIPLOMA OF BUSINESS - CRICOS CODE 105961M

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT611	Apply critical thinking for complex problem solving	Core
2	BSBTEC601	Review organisational digital strategy	Core
3	BSBFIN601	Manage organisational finances	Core
4	BSBOPS601	Develop and implement business plans	Core
5	BSBSUS601	Lead corporate social responsibility	Core
6	BSBTWK601	Develop and maintain strategic business network	Elective
7	BSBSTR601	Manage innovation and continuous improvement	Elective
8	BSBOPS504	Manage business risk	Elective
9	BSBWHS521	Ensure a safe workplace for a work area	Elective
10	BSBOPS501	Manage business resources	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) OR have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)



Asbel from Kenya

Advanced Diploma of Business

"My teachers were supportive, experienced, and knowledgeable. The course was great. My skills and knowledge have improved as a result. Soon after my course, I have successfully kickstarted my career with a job in a logistic company."

Career Outcomes

ADVANCED DIPLOMA

Executive Manager or Director	Business Manager
Senior Executive	Project Manager
Senior Administrator	Small Business Owner



Free Career Workshop

Our workshops assist students to explore and find opportunities. Key topics include:

- Developing a framework to understand student's personal insight and career goals.
- Identifying a unique set of character strengths.
- Overcoming roadblocks and getting past the 'gate keeper'.
- Developing resilience and stress management skills.
- Developing market centric written materials which include cover letters and resumes that provide clarity and purpose and the value students offer to their host employer.
- Advanced behavioural interview skills training.
- Customised strategy to "sell oneself" that covers verbal and non-verbal communication.
- Building a social media strategy.
- Developing a local network.
- Culture training
- Introduction to organisational culture.

For more information, please make enquiries with our Student Services Officer:
sso@mega.edu.au

School of Marketing & Communication

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG439	Develop and apply knowledge of communications industry	Core
2	BSBCMM411	Make presentations	Core
3	BSBMKG435	Analyse consumer behaviour	Core
4	BSBWRT411	Write complex documents	Core
5	BSBCRT412	Articulate, present and debate ideas	Core
6	BSBMKG433	Undertake marketing activities	Core
7	BSBPMG430	Undertake project work	Elective
8	BSBOPS404	Implement customer service strategies	Elective
9	BSBTEC303	Create electronic presentations	Elective
10	BSBMKG434	Promote products and services	Elective
11	BSBMKG440	Apply marketing communication across a convergent industry	Elective
12	BSBPEF402	Develop personal work priorities	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB50620 DIPLOMA OF MARKETING AND COMMUNICATION - CRICOS CODE 105960A

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG541	Identify and evaluate marketing opportunities	Core
2	BSBMKG542	Establish and monitor the marketing mix	Core
3	BSBPMG430	Undertake project work	Core
4	BSBMKG552	Design and develop marketing communication plans	Core
5	BSBMKG555	Write persuasive copy	Core
6	BSBMKG543	Plan and interpret market research	Elective
7	SIRXMKT006	Develop a social media strategy	Elective
8	BSBCMM511	Communicate with influence	Elective
9	BSBOPS504	Manage business risk	Elective
10	BSBMKG435	Analyse consumer behaviour	Elective
11	BSBMKG546	Develop social media engagement plans	Elective
12	BSBTEC404	Use digital technologies to collaborate in a work environment	Elective
DIPLOMA COMPLETED			

Entry Requirements

· Qualification - Have completed BSB42415 Certificate IV in Marketing and Communication OR have completed the following units (or equivalent competencies): BSBCMM411 Make presentations; BSBCRT412 Articulate, present and debate ideas; BSBMKG433 Undertake marketing activities; BSBMKG435 Analyse consumer behaviour; BSBMKG439 Develop and apply knowledge of communications industry; and BSBWRT411 Write complex documents. Equivalent competencies are predecessors to these units, which have been mapped as equivalent OR have two years equivalent full-time relevant work experience.

- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA
Direct Marketing Assistant	Account Manager (Advertising)
Marketing and Communications Consultant	Marketing and Communications Manager
Marketing Coordinator	Marketing Manager

BSB60520 ADVANCED DIPLOMA OF MARKETING AND COMMUNICATION - CRICOS CODE 105963J

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBMKG621	Develop organisational marketing strategy	Core
2	BSBMKG622	Manage organisational marketing processes	Core
3	BSBTWK601	Develop and maintain strategic business networks	Core
4	BSBMKG623	Develop marketing plans	Core
5	BSBSTR601	Manage innovation and continuous improvement	Elective
6	BSBFIN501	Manage budgets and financial plans	Elective
7	BSBCMM511	Communicate with influence	Elective
8	BSBMKG626	Develop advertising campaigns	Elective
9	BSBOPS601	Develop and implement business plans	Elective
10	BSBMKG625	Implement and manage international marketing programs	Elective
11	BSBMKG624	Manage market research	Elective
12	BSBCRT611	Apply critical thinking for complex problem solving	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

· Qualification - Have completed BSB52415 Diploma of Marketing and Communication OR have completed the following units (or equivalent competencies): BSBMKG541 Identify and evaluate marketing opportunities; BSBMKG542 Establish and monitor the marketing mix; BSBMKG552 Design and develop marketing communication plans; BSBMKG555 Write persuasive copy; and BSBPMG430 Undertake project work. Equivalent competencies are predecessors to these units, which have been mapped as equivalent OR have four years equivalent full-time relevant work experience

· English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent

· Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)


Kitiwan from Thailand

Advanced Diploma of Marketing and Communication

"I have settled in well. Thanks to my engaging teachers and friendly student services staff. My course has helped me to perform better in my job at a five-star hotel."fast."

Career Outcomes
ADVANCED DIPLOMA

Account Director (Advertising)

Global Account Manager

Marketing Strategist

National Marketing Manager

International Marketing Manager

SCHOOL OF PROJECT MANAGEMENT



BSB40920 CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE - CRICOS CODE: 117287H

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBPMG420	Apply project scope management techniques	Core
2	BSBPMG421	Apply project time management techniques	Core
3	BSBPMG422	Apply project quality management techniques	Core
4	BSBCRT411	Apply critical thinking to work practices	Elective
5	BSBLDR413	Lead effective workplace relationship	Elective
6	BSBOPS401	Coordinate business resources	Elective
7	BSBPMG423	Apply project cost management techniques	Elective
8	BSBPMG425	Apply project information management and communications techniques	Elective
9	BSBPMG426	Apply project risk management techniques	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration**Total CRICOS Duration:** 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks
- 800 hours, including part blended learning)

BSB50820 DIPLOMA OF PROJECT MANAGEMENT - CRICOS CODE: 117288G

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBPMG530	Manage project scope	Core
2	BSBPMG531	Manage project time	Core
3	BSBPMG532	Manage project quality	Core
4	BSBPMG533	Manage project cost	Core
5	BSBPMG534	Manage project human resources	Core
6	BSBPMG535	Manage project information and communication	Core
7	BSBPMG536	Manage project risk	Core
8	BSBPMG540	Manage project integration	Core
9	BSBCMM511	Communicate with influence	Elective
10	BSBLDR522	Manage people performance	Elective
11	BSBTWK502	Manage team effectiveness	Elective
12	BSBWHS521	Ensure a safe workplace for a work area	Elective
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration**Total CRICOS Duration:** 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks
- 800 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV	DIPLOMA	
Project Support Officer	Project Coordinator	Operations Coordinator
Site Administrator	Project Administration	Risk Management Officer
Junior Project Coordinator	Junior Project Manager	

BSB60720 ADVANCED DIPLOMA OF PROGRAM MANAGEMENT - CRICOS CODE 117289F

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBPMG630	Enable program execution	Core
2	BSBPMG634	Facilitate stakeholder engagement	Core
3	BSBPMG635	Implement program governance	Core
4	BSBPMG636	Manage benefits	Core
5	BSBCRT611	Apply critical thinking for complex problem solving	Elective
6	BSBFIN601	Manage organisational finances	Elective
7	BSBLDR601	Lead and manage organisational change	Elective
8	BSBPMG631	Manage program delivery	Elective
9	BSBPMG632	Manage program risk.	Elective
10	BSBPMG633	Provide leadership for the program	Elective
11	BSBSUS601	Lead corporate social responsibility	Elective
12	ICTICT612	Develop contracts and manage contract performance	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have a completed Diploma of Project Management (BSB50820 OR BSB51415 OR a superseded equivalent versions) OR have two years equivalent full-time relevant experience in a project management, operational or leadership role in an enterprise
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration**Total CRICOS Duration:** 78 weeks**Contact weeks:** 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)**Career Outcomes**

ADVANCED DIPLOMA	
Program Manager	Operations Manager
Project Manager	PMO (Project Management Office) Coordinator / Manager
Portfolio Manager	

SCHOOL OF INFORMATION TECHNOLOGY



22603VIC CERTIFICATE IV IN CYBER SECURITY - CRICOS CODE: 117295H

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBINS401	Analyse and present research information	Core
2	BSBWHS309	Contribute effectively to WHS communication and consultation processes	Core
3	VU23215	Test concepts and procedures for cyber security	Core
4	VU23217	Recognise the need for cyber security in an organisation	Core
5	VU23220	Develop and carry out a cyber security industry project	Core
6	VU23223	Apply cyber security a legislation, privacy and ethical practices	Core
7	ICTICT443	Work collaboratively in the ICT Industry.	Core
8	VU23213	Utilise basic network concepts and protocols required in cyber security	Core
9	ICTNWK546	Manage network security	Elective - Cyber security
10	ICTPRG434	Automate processes	Elective - Cyber security
11	ICTNWK435	Create secure virtual private networks	Elective - Cyber security
12	ICTNWK537	Implement secure encryption technologies	Elective - Cyber security
13	ICTNWK538	Install and maintain valid authentication processes	Elective - Cyber security
14	ICTNWK544	Design and implement a security perimeter for ICT networks	Elective - Cyber security
15	ICTPRG435	Write scripts for software applications	Elective - Cyber security
16	ICTSAS440	Monitor and administer security for ICT systems	Elective - Cyber security
CERTIFICATE IV COMPLETED			

Course Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration**Total CRICOS Duration:** 52 weeks**Contact weeks:** 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)**Career Outcomes**

Certificate IV

Junior Cyber security Analyst

IT Security Analyst

Cyber Security Assessor

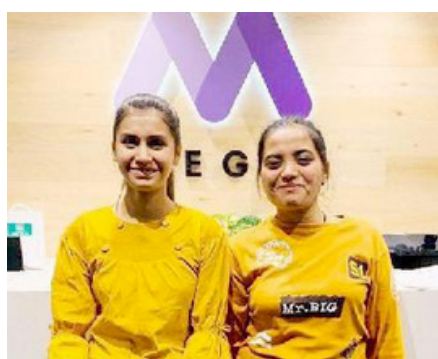
ICT50220 DIPLOMA OF INFORMATION TECHNOLOGY (CYBER SECURITY) - CRICOS CODE: 106720J

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT512	Originate and develop concepts	Core
2	BSBXCS402	Promote workplace cyber security awareness and best practices	Core
3	BSBXTW401	Lead and facilitate a team	Core
4	ICTICT517	Match ICT needs with the strategic direction of the organisation	Core
5	ICTICT532	Apply IP, ethics, and privacy in ICT environments	Core
6	ICTSAS527	Manage client problems	Core
7	ICTSAS526	Review and update disaster recovery and contingency plans	Elective - Cyber security
8	ICTCYS407	Gather, analyse, and interpret threat data	Elective - Cyber security
9	ICTSAS524	Develop, implement, and evaluate an incident response plan	Elective - Cyber security
10	ICTCYS610	Protect critical infrastructure for organisations	Elective - Cyber security
11	ICTCYS613	Utilise design methodologies for security architecture	Elective - Cyber security
12	ICTWEB513	Build dynamic websites	Elective - Front end web development
13	ICTWEB514	Create dynamic web pages	Elective - Front end web development
14	ICTWEB527	Research and apply emerging web technology trends	Elective - Front end web development
15	ICTICT518	Research and review hardware technology options for organisations	Elective - Advance IT Support
16	ICTICT526	Verify client business requirements	Elective - Advance IT Support
17	ICTDBS505	Monitor and improve knowledge management systems	Elective - Database and data management
18	ICTICT443	Work collaboratively in the ICT industry	Elective - Business management
19	ICTICT523	Gather data to identify business requirements	Elective - Business management
20	ICTPMG505	Manage ICT projects	Elective - Project management
DIPLOMA COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration
Total CRICOS Duration: 104 weeks

Contact weeks: 80 weeks (20 hours per week x 80 weeks - 1,600 hours, including part blended learning)


Vanshika and Sarabjit from India
Diploma of Information Technology

"We chose the IT course because technology is the most important thing in the modern era. The industry is also growing so our career prospects are looking good too. We really enjoyed studying in MEGA because of its interactive and stimulating classes and friendly staff."

Career Outcomes
DIPLOMA

Business Analyst

Administrator

IT Support Technician

Web Developer

Database Administrator

**ICT60220 ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY
(CYBER SECURITY AND TELECOMMUNICATIONS NETWORK ENGINEERING) - CRICOS CODE: 117294J**

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBCRT611	Apply critical thinking for complex problem solving	Core
2	BSBTWK502	Management team effectiveness	Core
3	BSBXCS402	Promote workspace cyber security awareness and best practices	Core
4	ICTICT608	Interact with clients on a business level	Core
5	ICTICT618	Manage IP, ethics and privacy In ICT environments	Core
6	ICTSAD609	Plan and monitor business analysis activities in an ICT environment	Core
7	ICTCYS604	Implement best practices for Identity management	Elective
8	ICTCYS606	Evaluate an organisation's compliance with cyber security standards and law	Elective
9	ICTCYS608	Perform cyber security risk assessments	Elective
10	ICTCYS612	Design and implement virtualised cyber security infrastructure for organisations	Elective
11	ICTNPL413	Evaluate networking regulations and legislation for the telecommunications industry	Elective
12	ICTNWK612	Plan and manage troubleshooting advanced integrated IP networks	Elective
13	ICTPMG613	Manage ICT project planning	Elective
14	ICTTEN615	Manage network traffic	Elective
15	ICTTEN622	Produce ICT network architecture designs	Elective
16	BSBPMG532	Manage project quality	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed a Diploma in information Technology (Current or superseded equivalent versions)
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 104 weeks

Contact weeks: 80 weeks (20 hours per week x 80 weeks - 1,600 hours, including part blended learning)

Career Outcomes

ADVANCED DIPLOMA

Cyber security Analyst

IT Security Specialist

IT Security Consultant

Network Security Engineer

School of Leadership and Management

BSB40520 CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT - CRICOS CODE 103950H

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR411	Demonstrate leadership in the workplace	Core
2	BBLDR413	Lead effective workplace relationships	Core
3	BSBOPS402	Coordinate business operational plans	Core
4	BSBXCM401	Apply communication strategies in the workplace	Core
5	BSBXTW401	Lead and facilitate a team	Core
6	BSBFIN401	Report on financial activity	Elective
7	BSBSTR401	Promote innovation in team environments	Elective
8	BSBPEF502	Develop and use emotional intelligence	Elective
9	BSBPEF403	Lead personal development	Elective
10	BSBOPS403	Apply business risk management processes	Elective
11	BSBPMG430	Undertake project work	Elective
12	BSBCMM412	Lead difficult conversations	Elective
CERTIFICATE IV COMPLETED			

Entry Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.0 or higher with a minimum of 4.5 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 52 weeks

Contact weeks: 40 weeks (20 hours per week x 40 weeks - 800 hours, including part blended learning)

BSB50420 DIPLOMA OF LEADERSHIP AND MANAGEMENT - CRICOS CODE 104164D

N°	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR523	Lead and manage effective workplace relationships	Core
2	BSBTWK502	Manage team effectiveness	Core
3	BSBOPS502	Manage business operational plans	Core
4	BSBPEF502	Develop and use emotional intelligence	Core
5	BSBCRT511	Develop critical thinking in others	Core
6	BSBCMM511	Communicate with influence	Core
7	BSBSTR501	Establish innovative work environments	Elective
8	BSBLDR522	Manage people performance	Elective
9	BSBOPS504	Manage business risk	Elective
10	BSBSTR502	Facilitate continuous improvement	Elective
11	BSBTWK503	Manage meetings	Elective
12	BSBPEF501	Manage personal and professional development	Elective
DIPLOMA COMPLETED			

Course Requirements

- Qualification - There is no minimum qualification required for entry into this course
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)

Career Outcomes

CERTIFICATE IV		DIPLOMA	
Assistant Manager	Team Leader	Business Manager	Project Leader/Manager
Project Coordinator		Human Resources Manager	Manager, Business Unit
Supervisor/Coordinator		Sales Team Manager	Department Manager

BSB60420 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT - CRICOS CODE 105962K

Nº	UNIT CODES	UNIT NAMES	TYPES
1	BSBLDR601	Lead and manage organisational change	Core
2	BSBCRT611	Apply critical thinking for complex problem solving	Core
3	BSBSTR601	Manage innovation and continuous improvement	Core
4	BSBOPS601	Develop and implement business plans	Core
5	BSBLDR602	Provide leadership across the organisation	Core
6	BSBTWK601	Develop and maintain strategic business networks	Elective
7	BSBCRT511	Develop critical thinking in others	Elective
8	BSBCMM511	Communicate with influence	Elective
9	BSBSUS601	Lead corporate social responsibility	Elective
10	BSBSTR602	Develop organisational strategies	Elective
ADVANCED DIPLOMA COMPLETED			

Entry Requirements

- Qualification - Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) OR have two years equivalent full time relevant workplace experience in an operational or leadership role in an enterprise.
- English Language - IELTS 5.5 or higher with a minimum of 5.0 in each band or equivalent
- Minimum Age - 18 years of age

Course Duration

Total CRICOS Duration: 78 weeks

Contact weeks: 60 weeks (20 hours per week x 60 weeks - 1,200 hours, including part blended learning)



Ivan from Taiwan

Diploma of Leadership and Management

"My course has built my knowledge and skills in leading and managing a team effectively and efficiently. My trainers were great at facilitating discussions. It helped to get the best out of me. I am excited and ready for the next phase of my career."

Career Outcomes

ADVANCED DIPLOMA	
Executive Manager or Director	Business Manager
Manager, Human Resources (Strategy)	Department Manager
Senior Executive	Regional Manager

Recommended Packages

Accounting	Total Duration
Certificate IV in Accounting and Bookkeeping + Diploma of Accounting	2 years
Certificate IV in Accounting and Bookkeeping + Diploma of Accounting + Advanced Diploma of Accounting	3 years
Business	
Diploma of Business + Advanced Diploma of Business	2.5 years
Certificate IV in Business + Diploma of Business	1.5 years
Certificate IV in Business + Diploma of Business + Advanced Diploma of Business	3 years
Marketing & Communication	
Certificate IV in Marketing & Communication + Diploma of Marketing & Communication	2.5 years
Certificate IV in Marketing & Communication + Diploma of Marketing & Communication + Advanced Diploma of Marketing & Communication	4 years
Information Technology	
Diploma of Information Technology + Advanced Diploma of Information Technology	4 years
Certificate IV in Cyber Security + Diploma of Information Technology	3 years
Certificate IV in Cyber Security + Diploma of Information Technology + Advanced Diploma of Information Technology	5 years
Leadership & Management	
Certificate IV in Leadership & Management + Diploma of Leadership & Management	2.5 years
Diploma of Leadership & Management + Advanced Diploma of Leadership & Management	3 years
Certificate IV in Leadership & Management + Diploma of Leadership & Management + Advanced Diploma of Leadership & Management	4 years
Project Management	
Certificate IV in Project Management Practice + Diploma of Project Management	2 years
Certificate IV in Project Management Practice + Diploma of Project Management + Advanced Diploma of Program Management	3.5 years

For further information and any other course packaging arrangement details, please contact us: marketing@mega.edu.au

MEGA Internship Services:

Empowering International Students for Career Success

We help international students take the next step toward their professional success. Whether you are looking to enhance your resume, refine your interview skills, or secure a meaningful work placement, our dedicated team is here to support you every step of the way.

Why Choose MEGA Education Internship Services?

- **Expert Guidance:** Our team of professionals has years of experience helping international students navigate the job market and secure internships that align with their career goals.
- **Tailored Support:** We understand that each student's needs are unique. That's why we offer personalised services designed to help you succeed based on your individual skills, interests, and career aspirations.
- **Global Network:** We connect you to Australian employers across various industries, giving you access to valuable work placements that can help launch your career.

Our Services Include:

1. Resume Building & Enhancement

We assist you in creating a professional, tailored resume that showcases your skills, education, and experience in a way that resonates with employers. From formatting to optimising for Applicant Tracking Systems (ATS), we ensure your resume stands out.

2. Interview Preparation

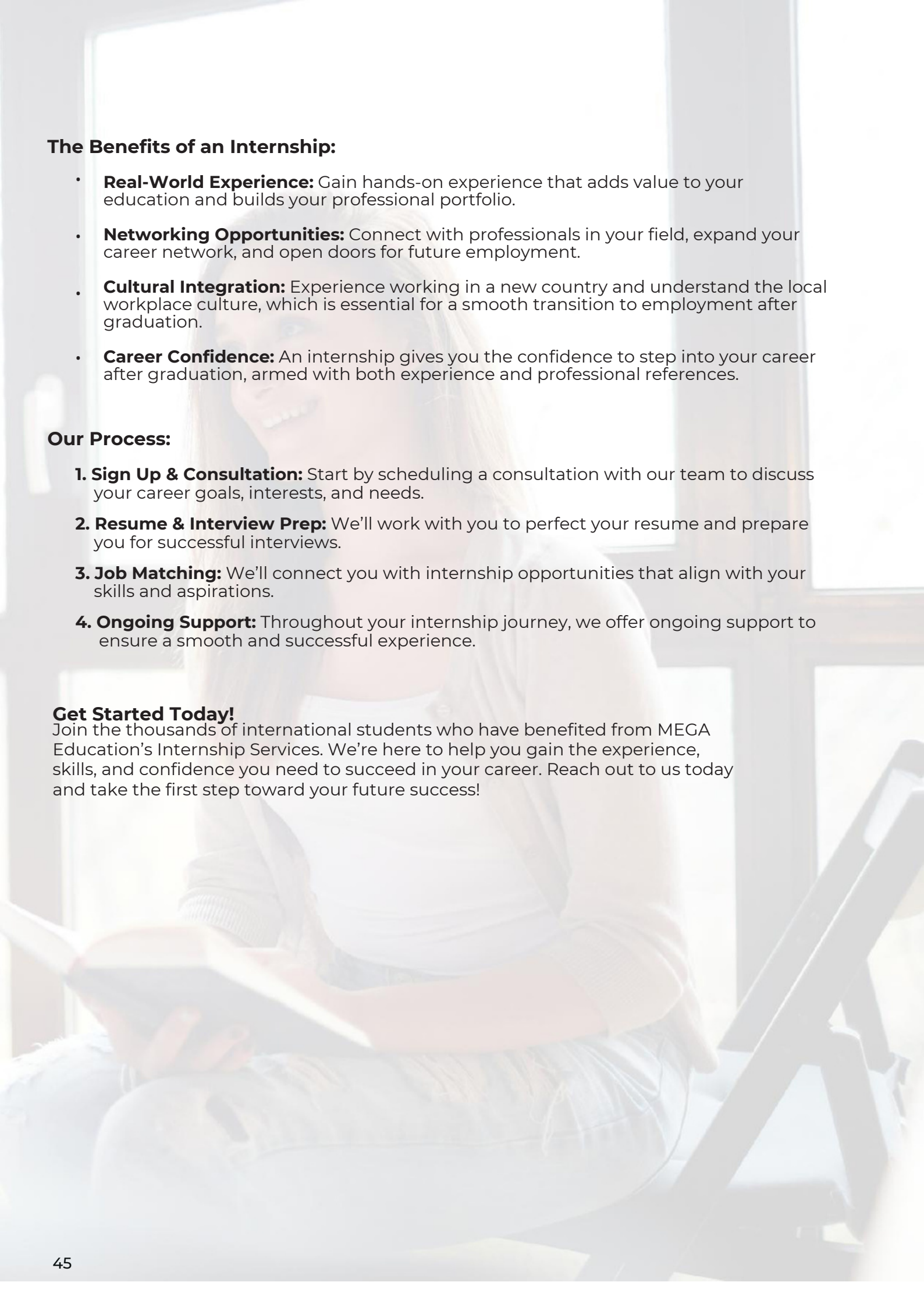
Master the art of interviewing with our one-on-one coaching sessions. We provide mock interviews, offer valuable feedback, and equip you with strategies to confidently respond to common and industry-specific interview questions.

3. Work Placement Assistance

Through our extensive network of industry partners, we help you secure meaningful internship placements. Whether you are interested in tech, business, engineering, or any other field, we work with top employers to find opportunities that align with your career goals.

4. Career Development Workshops

Participate in our interactive workshops to enhance your soft skills, improve your professional communication, and learn about the latest job trends. We focus on building the skills that employers value most in today's competitive job market.

A smiling woman with long blonde hair is sitting on a treadmill in a gym. She is wearing a white tank top and grey leggings. She is holding a smartphone in her hands and looking at it. The background is a bright, modern gym with large windows.

The Benefits of an Internship:

- **Real-World Experience:** Gain hands-on experience that adds value to your education and builds your professional portfolio.
- **Networking Opportunities:** Connect with professionals in your field, expand your career network, and open doors for future employment.
- **Cultural Integration:** Experience working in a new country and understand the local workplace culture, which is essential for a smooth transition to employment after graduation.
- **Career Confidence:** An internship gives you the confidence to step into your career after graduation, armed with both experience and professional references.

Our Process:

1. **Sign Up & Consultation:** Start by scheduling a consultation with our team to discuss your career goals, interests, and needs.
2. **Resume & Interview Prep:** We'll work with you to perfect your resume and prepare you for successful interviews.
3. **Job Matching:** We'll connect you with internship opportunities that align with your skills and aspirations.
4. **Ongoing Support:** Throughout your internship journey, we offer ongoing support to ensure a smooth and successful experience.

Get Started Today!

Join the thousands of international students who have benefited from MEGA Education's Internship Services. We're here to help you gain the experience, skills, and confidence you need to succeed in your career. Reach out to us today and take the first step toward your future success!

MEGA Student Services

MEGA provides a comprehensive range of student services and state-of-the-art facilities to ensure every student is well supported and assisted

Wide Range of Student Services:

- Pre-Arrival Guide
- Airport Pick-Up
- Accommodation
- School Orientation
- Guardianship
- Social and Cultural Activities:
 - Come and join our fun and exciting excursions!
- Study pathway advice
- We provide students with advice in preparation for their post-study life. We can give career advice as well as advice about different courses at different colleges or universities
- Legal services referral
- Student services programs (workshops)
- Counselling and referral services.

We hold workshops regularly to assist our students in improving their study and life in Sydney.

We have workshops to assist students in job search, time management, exam techniques, communication careers and many more.

Excursion and events

We provide fun and exciting group excursions for our students in order to make their stay with us as enjoyable as possible.

On our excursions, students have the opportunity to visit and experience Sydney icons and attractions, like the Opera House and the Harbour Bridge and other Sydney's best kept secrets.

We also hold regular events at school to give students opportunity to practice English and socialise. Some events we have held are: international food festivals, graduation BBQs, and afternoon tea.

All our excursion groups are kept to manageable sizes. Our Teachers will act as Excursion Coordinator and will lead the excursion in a fun, informative and interesting way that guarantees a stimulating learning experience.



Accommodation

MEGA offers easy and complete homestay packages through our homestay partner Australian Homestay network. This rate schedule allows you to find a homestay that best suits you.

Our staff can book and arrange accommodation for students. Please contact our staff for current prices and full details.

MEGA places students based on preferences and availability and matches hosts with students near their place of study.

Applications received well in advance will enjoy higher availability of hosts and closer locations to MEGA.

MEGA does not charge students additional fees to find accommodation in specific zones or locations.

Alternatively, there are other useful links to find information about shared accommodation:

Flatmates: www.flatmates.com.au

Gumtree: www.gumtree.com.au

Domain : www.domain.com.au

Real Estate: www.realestate.com.au

Facilities

MEGA provides a modern study environment with facilities that include air conditioned classrooms, computer labs with fast internet connection and multimedia programs, roof top terrace and Resource Centre. There are also common rooms for students to socialise and relax in, and food and drink vending machines.

Students can also access the State Library, City of Sydney Library and aquatic centres (Cook & Phillip and Ian Thorpe).



Application and Enrolment

Students may apply directly with MEGA or through its approved and appointed education agents. Only authorised agents, as listed on MEGA's website can recruit students on MEGA's behalf.

Deferment and Suspension

Deferment is postponement of the commencement of a course of study. It must occur prior to start of a new academic term or a study period. Deferment is usually of the course start date and granted for a completed term, allowing a student to commence or re-commence their studies in subsequent academic terms.

Suspension of studies is a temporary postponement of a course of study. It may occur at any time during an academic term or study period.

For more information, see MEGA's Deferment, Suspension and cancellation Policy at:
<http://www.mega.edu.au/policies-forms/>

Australian Qualification Framework (AQF)

The Australian Qualifications Framework (AQF) is the national policy for regulated qualifications in Australian education and training. It incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework. More information on AQF can be found at: <http://www.aqf.edu.au/>

The AQF encompasses all the education sectors in Australia including higher education, vocational education and training and schools.



Recognition of Prior Learning (RPL) & Credit Transfer

MEGA provides RPL and Credit Transfer opportunities to all students. Students may apply for RPL or Credit Transfer for an existing competency or prior learning in any of the units offered, see MEGA's RPL and Credit Transfer Policy and Procedure for more information at:
<http://www.mega.edu.au/policies-forms/>

Recognition of prior learning (RPL) involves the assessment of previously unrecognised skills and knowledge that an individual has achieved in work life, or in a formal or an informal education and training system. RPL assessment is fee-based. Credit transfer does not involve assessment and is granted on determination of equivalency between two units of competency. There is no fee for credit transfer.

Issuance of AQF Documentation

MEGA is a Registered Training Organisation (RTO) approved to issue AQF certifications to eligible students. MEGA has no other partner, either in Australia or overseas, to deliver training and assessment on its behalf. MEGA is the sole authority to issue all AQF documentation under the relevant standards and regulations

ESOS Framework

The Australian Government wants overseas students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS Framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018.

The ESOS Framework can be assessed at:
<http://www.internationaleducation.gov.au/>

MEGA Policies and Procedures

Information on MEGA's policies and procedures can be obtained from:

Email: studentsupport@mega.edu.au

Website: <http://www.mega.edu.au/policies-forms/>

Assessment Methods

MEGA will use a range of assessment methods for this course to produce valid decisions and recognise that learners demonstrate competence in a variety of ways. Assessments for all our courses have been designed for classroom based face-to-face delivery and assessment. Assessment methods include practical tasks and demonstrations, direct observation, written tasks, knowledge tests/quizzes, written or oral questioning.

Mode of Delivery

All the students are enrolled in classroom based face-to-face delivery mode. Under the provisions of Standard 8 of The National Code 2018, MEGA has the option to deliver up to one-third of the units in an academic term in blended learning delivery. With a view to maintain academic focus and integrity, when planned, MEGA may allocate part of the units in the form of blended learning with trainer's support and supervision in an academic term. Blended component will be supported by workbooks.

MEGA's Academic Calendar



English Courses		
	Terms	Course Dates
2027	Term 1	11/01/2027 - 02/04/2027
	Term 2	05/04/2027 - 25/06/2027
	Term 3	28/06/2027 - 17/09/2027
	Term 4	20/09/2027 - 17/12/2027
2028	Term 1	10/01/2028 - 31/03/2028
	Term 2	03/04/2028 - 23/06/2028
	Term 3	26/06/2028 - 15/09/2028
	Term 4	18/09/2028 - 15/12/2028

VOCATIONAL COURSES			
	Terms	Intake Dates	Term Breaks
2027	Term 1	11/01/2027-09/04/2027	22/03/2027-09/04/2027
	Term 2	12/04/2027-09/07/2027	21/06/2027-09/07/2027
	Term 3	12/07/2027-08/10/2027	20/09/2027-08/10/2027
	Term 4	11/10/2027-07/01/2028	20/12/2027-07/01/2028
2028	Term 1	10/01/2028-07/04/2028	20/03/2028-07/04/2028
	Term 2	10/04/2028-07/07/2028	19/06/2028-07/07/2028
	Term 3	10/07/2028-06/10/2028	18/09/2028-06/10/2028
	Term 4	09/10/2028-05/01/2029	18/12/2028-05/01/2029
2029	Term 1	08/01/2029-06/04/2029	19/03/2029-06/04/2029
	Term 2	09/04/2029-06/07/2029	18/06/2029-06/07/2029
	Term 3	09/07/2029-05/10/2029	17/09/2029-05/10/2029
	Term 4	08/10/2029-04/01/2030	17/12/2029-04/01/2030

MEGA Higher Education Pty Ltd trading as Higher Education Institute (HEI)

TEQSA Provider Number: PRV14381

CRICOSProviderCode : 04336K

Postgraduate Courses	CRICOS Codes	Durations
Graduate Certificate of Business	117492C	26 weeks (0.5 year)
Graduate Diploma of Business	117493B	52 weeks (1 year)
Master of Business - Specialisation: Project management	117494A	78 weeks (1.5 years)
Master of Business Administration (MBA) - Specialisations: - AI in Business - Information Systems Management - Automation Management - Blockchain for Business - Broad Study Option (any 3 units from any specialisation units)	117495M	104 weeks (2 years)
Undergraduate course		
Bachelor of Business - Specialisations: - Business Information Systems - Technology Management - Business Automation	117491D	156 weeks (3 years)

HEI Intake Dates

	Block 1	Block 2	Block 3	Block 4	Block 5
2027	25 Jan – 7 Mar	29 Mar – 9 May	31 May – 11 July	9 Aug – 19 Sep	11 Oct – 21 Nov
2028	24 Jan – 5 Mar	27 Mar – 7 May	29 May – 9 Jul	7 Aug – 17 Sep	9 Oct – 19 Nov
2029	22 Jan – 4 Mar	26 Mar – 6 May	28 May – 8 Jul	6 Aug – 16 Sep	8 Oct – 18 Nov

Recommended Packaging - Higher Education Institute (HEI) with MEGA VET Courses

Packaged courses options	Credit Transfer	Course Durations
Diploma of Business + Bachelor of Business	8 units	1 + 2 = 3 years
Diploma of Leadership & Management + Bachelor of Business	4 units	1.5 + 2.75 = 4.25 years
Diploma of Marketing & Communication* + Bachelor of Business	5 units	1.5 + 2.75 = 4.25 years
Diploma of Project Management + Bachelor of Business	6 units	1 + 2.5 = 3.5 years
Diploma of Accounting* + Bachelor of Business	6 units	1 + 2.5 = 3.5 years
Diploma of information Technology + Bachelor of Business	8 units	2 + 2 = 4 years

*There are prerequisites and entry requirements. Please contact admission or refer to MEGA's Website: www.mega.edu.au for details.

MEGA'S SMARTER PATHWAY PARTNER



**HIGHER
EDUCATION
INSTITUTE**

*Empowering Futures, Enriching Lives – Quality
Education in the Heart of Sydney*

Bachelor of Business

CRICOS No. 117491D

Specialisations:

- **Business Automation**
- **Technology Management**
- **Business Information Systems**

Graduate Certificate of Business

CRICOS No. 117492C

Graduate Diploma of Business

CRICOS No. 117493B

Master of Business

CRICOS No. 117494A

Master of Business Administration

CRICOS No. 117495M

- **AI in Business**
- **Information Systems Management**
- **Automation Management**
- **Blockchain for Business**
- **Broad Study Option**

www.hei.nsw.edu.au

Higher Education Institute

ABN 43 649 656 959 | TEQSA Provider Number: PRV14381 | CRICOS Number: 04336K

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and get in touch today!**



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CRICOS Provider Code 02657J